



Andrew J. Maglio *Mayor*
Patty Burns *Village Clerk*

AGENDA

**VILLAGE OF ROSELLE
MEETING OF THE BOARD OF TRUSTEES
Roselle Village Hall – 31 S. Prospect Street
Monday, July 24, 2017 – 7:00 p.m.**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentation of Prepared Agenda**
5. **Citizen Comments/Questions**
Residents who wish to address the Board, please come to the podium, state your name and address, and limit your comments to three minutes. A resident may comment on a Consent Agenda item during this portion of the meeting.
6. **Officials and Staff Reports**
 - A. Mayor
 1. Budget Award Presentation
 - B. Village Trustees
 - C. Village Clerk
 1. Deputy Clerk Karen Schulz serving as Village Clerk in absence of Patty Burns.
 - D. Village Administrator
 - E. Village Attorney
 - F. Chamber of Commerce Liaison

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine, procedural, informational, self-explanatory, or non-controversial in nature and will be enacted in one motion. There will be no discussion of these items unless a Board member requests that an item be removed from the Consent Agenda and placed on the Regular Agenda.

1. Presentation of Village Board Minutes of July 10, 2017
2. Presentation of Committee of the Whole Minutes of July 10, 2017.

REGULAR AGENDA

7. **Community Development – Trustee Lee Trejo**
 - A. Conduct a Public Hearing for the annexation of 23W744 Pine Avenue.
 - B. Pass an Ordinance authorizing execution of an Annexation Agreement for 23W744 Pine Avenue (380 Pine Avenue).
 - C. Pass an Ordinance annexing territory to the Village of Roselle, DuPage and Cook Counties, Illinois, and establishing R-1 single family residence district zoning and amending the zoning map for 23W744 Pine Avenue (380 Pine Avenue).
8. **Administration – Trustee Heather Pransky**
 - A. Adopt a Resolution amending the Village of Roselle Personnel Policy Manual.
 - B. Adopt a Resolution authorizing the execution of an addendum to the agreement dated June 10, 2014 between the Village of Roselle and Prescient Solutions for ongoing professional information technology services.
9. **Fire – Trustee Patrick Devitt**
10. **Police – Trustee Bruce Berkshire**
11. **Public Works – Trustee Wayne Domke**
12. **Finance – Trustee David Pileski**
 - A. Approve Accounts Payable List for July 24, 2017 in the amount of \$1,249,977.25.
13. Citizen Comments/Questions (Residents who wish to address the Board, please come to the podium, state your name and address, and limit your comments to three minutes.)
14. Executive Session (Motion to Convene Executive Session)
 - A. Collective Bargaining
 - B. Litigation
 - C. Review of Closed Session Minutes
 - D. Personnel
 - E. Real Property
 - F. Security Procedures
 - G. Risk Management
15. Other Business – For Discussion Only
16. Adjourn

In compliance with the Americans with Disabilities Act, any person with a disability requiring a reasonable accommodation to participate in the meeting should contact Jason Bielawski, ADA Compliance Officer, 8:30 a.m. to 5:00 p.m. Monday through Friday, telephone: 630-671-2810, email: jbilawski@roselle.il.us.



AGENDA ITEM # 7 A/B/C

AGENDA ITEM EXECUTIVE SUMMARY

Village Board Meeting

July 24, 2014

Item Title: **Annexation of 23W744 Pine Avenue (380 Pine Avenue)**

Staff Contact: Patrick Watkins, Community Development Director

VILLAGE BOARD ACTION

- 1. Conduct a Public Hearing for the annexation of 23W744 Pine Avenue.**
- 2. Pass an Ordinance authorizing execution of an annexation agreement for 23W744 Pine Avenue (380 Pine Avenue).**
- 3. Pass an Ordinance annexing territory to the Village of Roselle, DuPage and Cook Counties, Illinois, and establishing R-1 single family residence district zoning and amending the zoning map for 23W744 Pine Avenue (380 Pine Avenue).**

Executive Summary:

Attached is a notice of a public hearing that was published in the ***Daily Herald on July 7, 2017*** for the annexation of 23W744 Pine Avenue (380 Pine Avenue upon Annexation). This property is owned by Ronald and Penny Levin and was discussed with a recommendation to proceed at the July 10, 2017 Committee of the Whole meeting.

The Levin's septic system has failed and they are now looking to connect to both Village sewer and water. They have agreed to install the required public sidewalk along their frontage. The annexation agreement requires that the connections to sewer and water and the construction of sidewalks be completed within 6 months.

The house is currently zoned R-3, Single Family Residential, in DuPage County. Upon annexation, it will be zoned R-1, Single Family Residential, in Roselle. The lot is in compliance with the Roselle R-1 zoning district requirements. Upon annexation, the street address will be 380 Pine Avenue, Roselle.

Implications:

Is this item budgeted? N/A

Any other implications to be considered? None

Attachments:

Public Hearing Notice
Ordinance Authorizing Execution of an Annexation Agreement
Ordinance Approving Annexation and Rezoning to R-1
Aerial Photo

PUBLIC HEARING NOTICE

NOTICE IS HEREBY given that the Roselle Village Board will hold a Public Hearing on Monday, July 24, 2017 at 7:00 pm in the Roselle Village Hall, which is located at 31 S. Prospect Street in Roselle, to consider the petition of Ronald and Penny Levin for the purpose of annexation of the property/territory legally described as follows:

THE WEST HALF OF LOT 14 IN LIES HOMESITES, BEING A SUBDIVISION OF PART OF THE NORTH HALF OF THE SOUTH-WEST QUARTER OF SECTION 3, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 20, 1939 AS DOCUMENT 406589, IN DUPAGE COUNTY, ILLINOIS.

This property/territory is commonly known as 23W744 Pine Avenue, Roselle (Unincorporated Bloomingdale Township), Illinois, and contains the following Parcel Identification Number: 02-03-308-017.

At present, the property/territory includes a single-family residence and is in unincorporated DuPage County. The Roselle Village Board will consider R-1 Single Family Residence zoning upon annexation.

Persons having questions or seeking additional information may contact the Village of Roselle Community Development Department at (630) 671-2815.

All persons will have an opportunity to speak at such time and place.

Published in Daily Herald July 7, 2017 (4476799).

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DAILY HERALD. That said DAILY HERALD is a secular newspaper and has been circulated daily in the Village(s) of Addison, Bensenville, Bloomingdale, Carol Stream, Glendale Heights, Glen Ellyn, Itasca, Keeneyville, Lisle, Lombard, Medinah, Naperville, Oak Brook, Oakbrook Terrace, Roselle, Villa Park, Warrenville, West Chicago, Wheaton, Winfield, Wood Dale, Aurora, Elmhurst, Woodridge

County(ies) of DuPage

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published July 7, 2017 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC. DAILY HERALD NEWSPAPERS

BY [Signature] Authorized Agent

Control # 4476799

Published July 7, 2017

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING EXECUTION OF
AN ANNEXATION AGREEMENT FOR
23W744 Pine Avenue
(380 Pine Avenue)**

WHEREAS, there has been presented to the Corporate Authorities of the Village of Roselle, DuPage and Cook Counties, Illinois, a proposed Annexation Agreement (hereinafter "*Agreement*"); between the owners of record of real estate *Ronald and Penny Levin* (hereinafter "*Owners*"); for the property located at *23W744 Pine Avenue* (hereinafter "*Property*"); and the Village of Roselle (hereinafter "*Village*") pursuant to the provisions of Section 11, Division 15.1 of the Illinois Municipal Code; and,

WHEREAS, a public hearing upon the Annexation was held on *July 24, 2017* by the Corporate Authorities of the Village, after proper public notice pursuant to the provisions of the statute, in such case made and provided; and,

WHEREAS, the Corporate Authorities of the Village, after considering the testimony and evidence presented at said public hearing, and after making further investigation of the matters set forth in the proposed Annexation Agreement, have determined that it is in the best interest of the Village to enter into said Agreement with the Owners of record of the Property.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Roselle, and DuPage County, Illinois, as follows:

SECTION 1: That the Mayor of the Village of Roselle is hereby authorized to execute and the Village Clerk is hereby directed to attest to that certain Agreement, a copy of which is attached hereto, and incorporated herein as if fully set forth in *Attachment "A"* between the Village of Roselle, a municipal corporation of DuPage and Cook Counties, Illinois, and (Ronald and Penny Levin) as the Owners of record with respect to the Property legally described as follows:

THE WEST HALF OF LOT 14 IN LIES HOMESITES, BEING A SUBDIVISION OF PART OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING

TO THE PLAT THEREOF RECORDED DECEMBER 20, 1939 AS DOCUMENT 406589, IN DUPAGE COUNTY, ILLINOIS (PIN 02-03-308-017).

SECTION 2: That the location of the Property is illustrated on the Plat of Annexation attached hereto as *Exhibit "A"*.

SECTION 3: That if any part or portion of this Ordinance is declared invalid by a court of competent jurisdiction, such partial invalidity shall not affect the remainder of this ordinance.

SECTION 4: Provided further, this Ordinance shall automatically become null and void without further action of the corporate authorities of the Village unless, within thirty (30) days of the passage of this ordinance, the Agreement is signed by the Owners and returned to the Village Clerk for executing and recording. Extensions to this section may be granted by the Mayor and Board of Trustees in their sole discretion following a written request.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this 24th day of July, 2017.

PUBLISHED in pamphlet form this 24th day of July, 2017.

ATTEST:

VILLAGE OF ROSELLE

Village Clerk

Mayor, Village of Roselle

ANNEXATION AGREEMENT

Attachment "A"

(insert ordinance number here)

THIS ANNEXATION AGREEMENT (hereinafter "*Agreement*"); made and entered into this 24th day of July 2017, between the VILLAGE OF ROSELLE, an Illinois municipal corporation located in DuPage and Cook Counties, Illinois (hereinafter "*Village*"); and *Ronald and Penny Levin* (hereinafter "*Owners*").

WITNESSETH

WHEREAS, the Owners control the real estate located at *23W744 Pine Avenue*, Roselle (Unincorporated Bloomingdale Township), Illinois, as illustrated on the Plat of Annexation, marked as *Exhibit "A"*, which is attached hereto and made a part hereof this Agreement (said real estate will hereinafter be referred to as "*Property*"); and,

WHEREAS, the Property is contiguous to the Village Corporate Limits and the Village has concluded that entering into this annexation agreement for the Property, under the terms and conditions of this Agreement, will enable the Village to control development of the area, permit the sound planning and development of the Village, and otherwise enhance and promote the health, safety and general welfare of the Village; and,

WHEREAS, pursuant to the provisions of the Roselle Village Code and applicable provisions of the Illinois Compiled Statutes and Illinois Constitution, a proposed Petition for Annexation in substance and form of the same as this Agreement was submitted to the Mayor and Board of Trustees of the Village of Roselle, and a public hearing was held on *July 24, 2017* thereon pursuant to the notices provided by ordinance and statute; and,

WHEREAS, the Property is currently a single family residential lot containing a single family detached dwelling, and has a lot width not less than 100 feet wide, and contains more than 16,000 square feet in area, which is qualified to be classified as an R-1 Single Family Residence District in the Roselle Zoning Code.

NOW, THEREFORE, in consideration of the foregoing preambles and mutual covenants and agreements contained herein, the parties hereto agree as follows:

1. LEGAL CONFORMANCE WITH LAW. This Agreement is made pursuant to and in accordance with the provisions of the Roselle Village Code and applicable provisions of the Illinois Compiles Statutes and the Illinois Constitution.

2. PETITION TO ANNEX. The Owners have filed with the Clerk of the Village a proper petition, pursuant to the provisions of the Illinois Municipal Code (65 ILCS 5/7-1-8), conditioned on the execution of this Agreement, to annex the Property to the Village. This Agreement in its entirety, together with the aforesaid Petition for Annexation, shall be null, void, and of no effect unless the Property is validly zoned and classified under the Village's Zoning Ordinance as hereinafter set forth and amended.

3. REZONING. Upon annexation, the Property shall cease being zoned by DuPage County as *R-3, Single Family Residence District*, and shall be zoned R-1 Single Family Residence in conformance with the Roselle Zoning Code.

4. DEVELOPMENT/CONSTRUCTION STANDARDS. Any future development of or construction on the Property shall be in full conformance with the Roselle Zoning Ordinance, Subdivision Control Ordinance, Building Code and other ordinances, codes, rules and regulations of the Village pertaining to the development of the Property to be annexed, except as may be specifically amended pursuant to the terms of this Agreement.

5. VARIATIONS IN LOCAL CODES. Unless stated in the annexation or rezoning ordinances pertaining to the Property, there shall be no specific variations from the Village's ordinances, rules and codes which have been requested or which are permitted with respect to the development / construction of the Property. The Owners may subsequently apply for specific variations from the Village's ordinances, rules and codes without amending this Agreement, provided, however, such applications shall satisfy all standards related to variations.

6. UTILITIES AND PUBLIC IMPROVEMENTS. As a condition of this Agreement, the Owners are requesting connection to and service from the following Village utilities and public improvements. The Owners understand that any connection to these Village utilities and public improvements shall be done in accordance with Village engineering standards and the Village Code and such extension and all costs related thereto shall be the responsibility of the Owners and/or the Owners' contractor:

- a. Sanitary Sewer Facilities. The Owners agree to connect to the Village sanitary sewer main within six (6) months of the date of this Agreement.
- b. Water Facilities. The Owners agree to connect to the Village water main within six (6) months of the date of this Agreement.
- c. Sidewalk. The Owners agree to install a public sidewalk along the entire frontage of the property abutting Pine Avenue within six (6) months of the date of this Agreement.

In absence of such construction/installation, the Village, in its absolute and sole discretion, may void this Agreement and the annexation of the Property, and upon disconnection, the Village shall have no obligation to provide sewer or water utilities to the Property. Furthermore, the Owner understands that the construction / installation of these public improvements shall be done in accordance with the Village's engineering standards and the Village's Code of Ordinances, and such construction/installation, as well as all costs and expenses related thereto, shall be the sole and exclusive responsibility of the Owner. If the sidewalk is not installed as required herein the Village, by its Corporate Authorities direction, may disconnect the Sanitary Sewer Facilities and Water Facilities.

7. ANNEXATION AND PERMIT FEES. The amount of annexation permit, license, inspection, tap-on, recapture or connection fees imposed by the Village, which are applicable to or required by Village Ordinances or Resolutions shall be paid by the Owners.

8. RECAPTURE FEES. Pursuant to the provisions of Village of Roselle Ordinance No. 2003-3032-2116, An Ordinance Establishing Terms, Charges, and Conditions for Recapture of Water Sanitary Sewer Main Extensions on West Pine Avenue, the owners shall reimburse the Village \$6,146 (six thousand one hundred forty-six dollars) for water recapture fees and \$11,460 (eleven thousand four hundred sixty dollars) for sewer recapture fees. A twenty percent (20%) down payment of \$3,521 (three thousand five hundred and twenty-one dollars) shall be due upon annexation. The balance shall be paid over five (5) years as outlined in the Installment Note attached as "*Exhibit B*".

9. ROSELLE PUBLIC LIBRARY DISTRICT. The Property is currently within the boundaries of, and subject to taxation by the Roselle Public Library District.

10. FIRE PROTECTION DISTRICT TAXES. Pursuant to the provisions of the Illinois Municipal Code (70 ILCS 705/20) or any successor statute, the Owners shall reimburse the Village \$1,439.22 (one thousand four hundred and thirty-nine dollars and twenty-two cents) in full and upon annexation for all taxes due from the Village as a result of a fire protection district disconnection resulting from this annexation.

11. ROSELLE PARK DISTRICT. The Property is currently within the boundaries of, and subject to taxation by the Roselle Park District.

12. CONFLICT IN REGULATIONS. The provisions of this Agreement shall supersede the provisions of any ordinances, codes, or regulations of the Village which may be in conflict with the provisions of this Agreement.

13. AMENDMENT OF ANNEXATION AGREEMENT. This Agreement and any exhibits attached hereto may be amended pursuant to the provisions of the Roselle Village Code, Zoning Ordinance and Illinois Municipal Code.

14. INVALIDITY. If any provision of this Agreement, or any section, sentence, clause, phrase, or word, or the application thereof in any circumstances is held invalid, the validity of the remainder of this Agreement and the application of such provisions, section, sentence, clause, phrase or word in any other circumstances shall not be affected thereby.

15. TERM OF AGREEMENT. This Agreement shall be binding upon the parties hereto, their respective successors, heirs, administrators, contract purchasers, executors, grantees and assigns for a full term of twenty (20) years from the date of this Agreement. For purposes of this agreement the term "Owners" shall include all subsequent owners of the property.

16. RECORDING. This Agreement shall be recorded in the Office of Recorder of Deeds of the County of DuPage at the expense of the Owners.

17. CORRECTION OF FEES: Should any fee or tax have been miscalculated in the text of this Agreement it shall be corrected to be in conformance with law and be paid or refunded as the case may be.

18. APPROVAL. That this ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law, except that this Agreement shall not be effective until the Owners of the Property affixes a signature to a true and correct copy of this Agreement, acknowledging that it has reviewed and accepts the provisions of this Agreement.

19. DEFEND AND HOLD HARMLESS. The Owners agree to defend and hold the Village harmless from any and all actions, causes of action, claims, litigation in law or chancery, attorney's fees, and costs required to defend against efforts by anyone to set aside this annexation or the terms of this Agreement.

20. NOTICES. Notices or other writings which any party is required to, or may wish to serve upon any other party, in connection with this Agreement, shall be in writing and shall be delivered personally or sent by certified or registered mail, return receipt requested, postage prepaid, to the other parties of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have hereunder set their hands and seals on the day and year first above written.

OWNER

Ronald Levin

VILLAGE OF ROSELLE

Village Mayor

Attest:

Village Clerk

Date: _____

STATE OF ILLINOIS, County of _____ ss

I, the undersigned, a Notary Public in and for the said County, in the State aforesaid, DO HEREBY CERTIFY that _____ are personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their own free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth; and the said _____, as custodian of the corporate seal of said corporation, did affix the corporate seal of said corporation to said instrument, as their own free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposed therein set forth.

GIVEN under my hand and Notary Seal this ___ day of _____, 2017

Notary Public

**EXHIBIT A
PLAT OF ANNEXATION**

**TO BE ATTACHED PRIOR TO
RECORDING**

EXHIBIT B

INSTALLMENT NOTE

Total Recapture Fees	\$17,606
Less Down Payment	\$3,521
Balance Due	\$14,085

At the dates hereinafter mentioned, for value received, the undersigned promised to pay to the order of VILLAGE OF ROSELLE at 31 S. Prospect Street, Roselle, IL 60172, or such other place as the payee or legal holder hereof may in writing appoint, the principal sum of:

Fourteen thousand nine hundred seven DOLLARS and no CENTS (\$14,085), plus interest at the rate of five percent (5%) per annum on such principal sum for a period of five (5) years, beginning on the date hereof, and ending on June 1, 2022, such principal and interest is to be paid in installments as follows:

- \$265.80 on the first day of August, 2017;
- \$265.80 on the first day of each month thereafter for five (5) years, with a final payment of principal and interest of \$265.80 on the first day of July, 2022.

All payments on account of the indebtedness represented by this note shall be applied first to accrued and unpaid interest and the remainder to principal. Any installments of principal not paid when due shall bear interest after maturity at the rate of five percent (5%) per annum. No extension of time or other forbearance granted to any of the undersigned shall operate to relieve the undersigned from liability hereunder, and notice of such extension or other forbearance is hereby waived. An installment will be considered past due if not paid on or before the 10th of the month when due.

The undersigned agrees that on default in the payment of any installment of interest or principal, all installments and interest under this note shall thereupon become due at the election of the legal holder hereof without notice or demand.

The undersigned hereby authorizes, irrevocably, any attorney of any Court of Record to appear for the undersigned in such Court if this Note is not paid when due, and at any time thereafter, whether in term time or vacation, to confess judgement, without process, in favor of the holder of this Note, for such amount as may appear to be due and unpaid thereon, together with reasonable costs of collection, including reasonable attorney's fees, and to waive and release all errors which may intervene in any such proceedings, and consent to immediate execution upon such judgement, hereby ratifying and confirming all that said attorney may do by virtue hereof.

All parties hereto severally waive presentment for payment, notice of dishonor and protest.

If this instrument be signed by more than one person every obligation and authorization of the undersigned shall be joint and several, irrespective of the use of verbs importing the singular number. Upon the sale of the property at 380 Pine Avenue, any balance on this installment shall be paid in full.

Signature: _____

Address: 380 Pine Avenue

Name: _____

Date: _____

ORDINANCE NO. 2017-_____

**AN ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF ROSELLE,
DUPAGE AND COOK COUNTIES, ILLINOIS AND
ESTABLISHING R-1 SINGLE FAMILY RESIDENCE DISTRICT ZONING
AND AMENDING THE ZONING MAP**

23W744 Pine Avenue
(380 Pine Avenue)

WHEREAS, the real estate commonly referred to as 23W744 Pine Avenue, Roselle, Illinois (hereinafter "Property"), is in unincorporated DuPage County, Illinois and is owned by Ronald and Penny Levin (hereinafter "Owner"); and,

WHEREAS, the Owner signed a written Petition for Annexation to the Village of Roselle, an Illinois municipal corporation located in DuPage and Cook Counties, Illinois (hereinafter "Village"), and filed the same with the Clerk of the Village; and,

WHEREAS, the Property, hereinafter legally described, is not within the corporate limits of any municipality, but is contiguous to the Village; and,

WHEREAS, the Village published a Public Hearing notice in a newspaper of general circulation, and gave statutory notice of the proposed annexation of the Property to the Trustees of the Roselle Library District, Roselle Fire Protection District, and Bloomingdale Township officials of: Supervisor, Clerk, Trustee(s) and Highway Commissioner; and,

WHEREAS, the Mayor and Board of Trustees of the Village (hereinafter "Corporate Authorities") held a Public Hearing, July 24, 2017 on the question of annexation, have been advised of the land use on the Property and the desire to establish the Property as part of the R-1 Single-Family Residence District upon annexation by amending the zoning map, and believe it is in the best interest of the Village that the Property be annexed into the Village; and,

WHEREAS, the Property is currently developed as: a detached single-family residence on a lot containing more than 16,000 square feet in area, and has a lot width of not less than 100 feet, and therefore, qualifies to be classified as part of the R-1 Single-Family Residence District in accordance of Appendix A of the Village's Code of Ordinances (hereinafter "Zoning Ordinance"); and,

WHEREAS, the Village and the Owners entered into a certain Annexation Agreement on July 24, 2017 for the Property, which the Corporate Authorities authorized via Ordinance 2017-____; and,

WHEREAS, the Property will be commonly referred to as 380 Pine Avenue upon annexation.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Roselle, an Illinois municipal corporation located in DuPage and Cook Counties, Illinois, as follows:

SECTION 1: The foregoing recitals are incorporated herein as if fully set forth as substantive provisions of this Ordinance.

SECTION 2: All steps, proceedings, notices, hearings, and actions necessary and proper for the purpose of annexing territory into the Village and zoning the Property have been complied with according to law.

SECTION 3: That the Property is legally described as follows:

THE WEST HALF OF LOT 14 IN LIES HOMESITES, BEING A SUBDIVISION OF PART OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 20, 1939 AS DOCUMENT 406589, IN DUPAGE COUNTY, ILLINOIS (PIN: 02-03-308-017).

SECTION 4: The Property is hereby annexed into, included within the boundary lines of, and shall be subject to the jurisdiction of the Village of Roselle, an Illinois municipal corporation located in DuPage and Cook Counties, Illinois.

SECTION 5: The Property shall cease being zoned R-3, Single-Family Residence District, in the County of DuPage, and is hereby rezoned R-1, Single-Family Residence District in conformance with the Zoning Ordinance. The Zoning Map of the Village shall be amended to reflect this zoning.

SECTION 6: The Plat of Annexation, attached hereto as “Exhibit One,” is an accurate map of the Property and adjacent right of way, and is hereby made a part of this Ordinance by reference as if fully set forth herein.

SECTION 7: Upon passage, approval, and publication of this Ordinance as required by law, the Clerk shall record this Ordinance annexing and zoning the Property, together with the Plat of Annexation certified as correct by the Clerk of the Village, in the Office of the Recorder of the County of DuPage and with the Clerk of the County of DuPage. All costs associated with recording shall be solely at the Owner’s expense.

SECTION 8: If any part or portion of this Ordinance is declared invalid by a court of competent jurisdiction, such partial invalidity shall not affect the remainder of this Ordinance, and the application of this Ordinance to the Property (other than those portions of the Property to which it should have been held invalid) shall not be affected thereby. If any part or portion of this Ordinance is declared invalid when the Village shall undertake reasonable legislative steps to correct such invalidity.

SECTION 9: All ordinances and parts of ordinances in conflict or inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 10: This Ordinance shall take effect and be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

AYES:

NAYS

ABSENT:

PASSED and APPROVED this 24th Day of July, 2017

PUBLISHED in pamphlet form this 24th Day of July, 2017.

ATTEST:

VILLAGE OF ROSELLE

Village Clerk

Mayor, Village of Roselle

23W744 PINE AVENUE



- Unincorporated Site Boundary

Prepared by: Village of Roselle Department of Community Development

06-28-17

Source: DuPage County



AGENDA ITEM # 8A

AGENDA ITEM EXECUTIVE SUMMARY

Village Board Meeting

July 24, 2017

Item Title: Personnel Policy Manual Amendment

Staff Contact: Jason M. Bielawski, Assistant Village Administrator

VILLAGE BOARD ACTION

Adopt a resolution amending the Village of Roselle Personnel Policy Manual.

Executive Summary:

The Personnel Policy Manual sets forth various policies and procedures that are in place for employees working at the Village. Periodically staff reviews the Personnel Policy Manual and makes recommendations to the Village Board for amendments to the Manual. Recommended changes to the Manual are based upon the organization's changing needs or other changes to State or Federal laws that impact the Village.

Most recently, the State highlighted a deficiency in the Village's Harassment/Sexual Harassment Policy as part of a standard grant compliance review. Specifically, the State determined the current Policy was missing a reference to protections against retaliation as provided by the Illinois Human Rights Act. In response, staff completed a comprehensive review and update of the Harassment Policy, which is attached.

Attached is a new Attachment A to the Personnel Policy Manual that will replace the Village's existing Harassment/Sexual Harassment Policy. The existing Policy, which was approved in 2001, primarily focuses on unlawful harassment and sexual harassment in the workplace. State and Federal laws have expanded workplace protections to include additional prohibited conduct and the imposition of anti-retaliation measures. The new Policy, which is based upon a model policy provided by the Village's risk management agency IRMA, encompasses a broader array of prohibited conduct and discrimination in the workplace to ensure the Village's Policy is consistent with State and Federal laws. The Policy also includes a reference to the Illinois Human Rights Act as noted in the State's grant compliance review. Finally, the Village's Attorney has reviewed and approved the attached Policy.

Implications:

Is this item budgeted? n/a

Any other implications to be considered? The new Policy will be distributed to all employees upon approval. Additionally, in October, the Village has scheduled training for all employees on the updated Policy.

Attachments:

Resolution

Attachment A – Policy Against Harassment, Discrimination and Retaliation

RESOLUTION NO. 2017-

**A RESOLUTION ADOPTING
AMENDMENTS TO THE PERSONNEL POLICY MANUAL**

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois that the "Personnel Policy Manual" dated October 22, 2001 is hereby amended with the attached Attachment A "Policy Against Harassment/Discrimination and Retaliation". The Mayor is authorized to execute and the Village Clerk is directed to attest to this adopting resolution.

ADOPTED this 24th day of July, 2017

AYES:

NAYS:

ABSENT:

Mayor, Village of Roselle

ATTEST:

Village Clerk

ATTACHMENT A

POLICY AGAINST HARASSMENT/DISCRIMINATION & RETALIATION

I. PURPOSE

The Village of Roselle is committed to maintaining an environment free from unlawful discrimination and unlawful harassment and protection against retaliation as provided by applicable State and Federal laws including Section 6-101 of the Illinois Human Rights Act (775 ILCS 5/2-105 (B) (5)). The Village also will provide reasonable accommodations to employees who are disabled in order to assist them in the performance of their essential job functions. In keeping with these commitments, the Village will not tolerate any unlawful forms of discrimination or harassment or retaliation that violates this Policy. Every employee, department head, supervisor, vendor, client, resident, visitor, or other person is expected to respect this Policy.

II. PROHIBITED CONDUCT

The Village provides equal employment opportunities to all applicants and employees without regard to their legally protected status (as defined below). This policy extends to all aspects of the employment relationship including: hiring, compensation, job duties, work assignments, promotions, etc.

Although it is not possible to provide a definition that would cover every form of workplace harassment, unlawful harassment has been found to include the following (not all inclusive lists):

- A. Unwelcome conduct as defined by laws and the Courts, whether verbal, physical, or visual, that is based upon a person's protected status, including race, age, sex, color, religious affiliation, political preference, national origin, mental or physical disability, sexual preference, sexual orientation, ancestry, marital status, unfavorable discharge from the military (except dishonorable), or other protected status under applicable law. These factors are referred to herein as "legally protected status".
- B. Unlawful conduct that results in tangible employment action (a significant change in employment status), that interferes unreasonably with an individual's work performance, and/or that creates an intimidating, hostile, or offensive work environment.

Some examples of prohibited harassment include: epithets, slurs, negative stereotyping, or intimidating acts that are based on a person's gender or other legally protected status; or written or graphic material circulated, available on the Village computer system, or posted or distributed within the workplace that exhibits hostility toward a person or persons because of their legally protected status.

Even if the conduct is not sufficiently severe or pervasive to constitute unlawful harassment, the Village discourages any conduct in the workplace if it is inappropriate or disrespectful against another. Violators may be subject to disciplinary action even if the incident does not rise to the level of unlawful harassment.

III. SEXUAL HARASSMENT

Sexual harassment merits additional discussion. Harassing conduct based on gender often is sexual in nature; but sometimes is not. This Policy forbids harassment based on gender regardless of whether the offensive conduct is sexual in nature and regardless of whether it rises to the level of unlawful harassment. Any unwelcome conduct based on gender is also forbidden by this Policy regardless of whether the individual engaged in harassment and the individual being harassed are of the same or different genders.

Unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct based on sex constitute sexual harassment when (a) submission to the conduct is an explicit or implicit term of employment, (b) submission to or rejection of the conduct is used as a basis for an employment decision affecting an individual, or (c) conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

The foregoing behaviors, actions, or statements, which are inappropriate or disrespectful, may result in disciplinary action against the offender.

The Village considers the following conduct, to represent examples of the types of acts that violate this Policy:

- Physical assaults of a sexual nature include but not limited to rape, sexual battery, molestation, intentional physical conduct which is sexual in nature, such as patting, pinching, fondling, kissing, grabbing, or brushing up against another person's body, etc.
- Unwanted sexual advances, propositions or other sexual comments including, but not limited to sexually oriented gestures, noises, remarks, jokes, or comments or verbal abuse of a sexual nature. Also included are preferential treatment and promises of a preferential treatment to an employee for submitting to sexual conduct.
- Sexual or discriminatory displays or publications anywhere in the Village of Roselle work place by Village of Roselle employees including but not limited to pictures, posters, calendars, graffiti, objects, reading materials, or other materials that are sexually suggestive, demeaning, stereotypical toward a particular gender and/or pornographic.

IV. EMPLOYEE RESPONSIBILITY

The Village takes allegations of harassment and/or discrimination and/or retaliation very seriously. Therefore, everyone at the Village is expected to help assure that the workplace is free from prohibited discrimination, harassment, and retaliation. Every employee also is expected to avoid any behavior or conduct that could reasonably be interpreted as prohibited under this Policy.

V. FILING COMPLAINTS OF HARASSMENT, DISCRIMINATION AND RETALIATION

If an employee has experienced or witnessed an incident of harassment, sexual or otherwise, discrimination, or retaliation the employee has the right to file a complaint. This may be done in writing or orally. Regardless if a written statement is submitted, the Village will initiate an investigation for any complaint.

- A. The reporting employee and/or affected employee(s) are encouraged to complete a written statement to include all relevant facts surrounding the incident such as date(s), time(s), location(s), statements or materials from witnesses, identify of the offending person, and a detailed description of incidents. The report may be completed during work hours without loss of pay or benefits.
- B. Any such complaint should be filed with the reporting employee's Department Head or the Village Administrator. Any complaint against a Department Head shall be reported to the Village Administrator, and cases of alleged harassment by the Village Administrator shall be reported to the Mayor for both investigation and discipline. This Policy does not require reporting harassment, discrimination or retaliation to any individual who is the subject of the complaint. An employee may bring a complaint to any of the designated individuals with whom they would feel most comfortable discussing the matter.

VI. VILLAGE OF ROSELLE RESPONSE

- A. All reports describing conduct that is inconsistent with this Policy will be thoroughly investigated and promptly remedied (as and if appropriate). The Village may put reasonable interim measures in place, to help ensure the working environment is comfortable during the investigation, such as a leave of absence or a transfer, while the investigation takes place.
- B. The initial investigation shall be completed within a reasonable time from the date the incident is reported. During this period of time, the Village will review all materials and statements and relevant issues pertaining to the incident. The Village may interview witnesses and have subsequent interviews with the employee submitting the complaint.
- C. The Village will present the findings of the investigation to the employee submitting the complaint. Based on the presentation of the findings and any subsequent issues raised by the employee, the Village will reinvestigate all new information until all issues have been thoroughly investigated. This may include the Village utilizing an outside third party to conduct an investigation.
- D. The Village will take further appropriate action once the report has been thoroughly investigated. That action may be a conclusion that a violation occurred, as explained immediately below. The Village might also conclude, depending on the circumstances, either that no violation of Policy occurred or that the Village cannot conclude whether or not a violation occurred.
- E. If an investigation reveals that a violation of this Policy or other inappropriate conduct has occurred, then the appropriate corrective action will be taken, including discipline up to and including dismissal, as is appropriate under the circumstances, regardless of the job positions of the parties involved.

- F. An employees may also be disciplined for any inappropriate conduct discovered in investigating reports made under this Policy, regardless of whether the conduct amounts to a violation of law or even a violation of Policy.
- G. If the person found to violate this Policy is not employed by the Village, then the Village will take whatever corrective action is reasonable and appropriate under the circumstances.
- H. Any complaint that is investigated to have no merit and to have originated with malicious intent may subject the accuser to disciplinary action.

VII. REASONABLE ACCOMMODATIONS

The Village of Roselle also provides reasonable accommodations in conformance with the Americans with Disabilities Act and other applicable disability laws to legally qualified disabled applicants and employees who are otherwise qualified to perform the essential job functions of their position. Disabled employees in need of a reasonable accommodation are encouraged to notify their supervisor or Department Head to discuss accommodation ideas. The employee may be asked, as appropriate, to participate in an interactive discussion with the Village Administrator's Office to review ideas about how to reasonably accommodate the disability. Be assured that no retaliation will be taken against a disabled employee who seeks or receives an accommodation under this Policy.

VIII. STATE AND FEDERAL REMEDIES

Consistent with this Policy against workplace harassment, the Village maintains posters on bulletin boards that refer to legal definitions of harassment. These posters identify governmental agencies (Equal Employment Opportunity Commission, Illinois Department of Human Rights/Illinois Human Rights Commission, Federal Equal Employment Opportunity Commission) to contact on how and when to file administrative claims.

IX. POLICY AGAINST RETALIATION

The Village of Roselle forbids all forms of retaliation against any employee, former employee or applicant adversely based on their decision to report a complaint of a possible violation of this Policy. Furthermore, the Village prohibits retaliation against an individual as provided in State and Federal law, including Section 6-101 of the Illinois Human Rights Act (775 ILCS 5/2-105 (B)(5)) including because he or she has reported what he or she reasonably and in good faith believes to be a Policy violation. Retaliation is also prohibited against an individual who has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing or because an individual has requested, attempted to request, used, or attempted to use a reasonable accommodation. Any employee who has firsthand knowledge about, and/or witnesses any conduct that could be construed as retaliation should immediately follow the reporting procedures stated in Section V above.

X. CONFIDENTIALITY

In investigating and in imposing any discipline, the Village will attempt to preserve confidentiality to the extent that the needs of the situation reasonable permit and provided it is appropriate to do so. However, it must be understood that it is not always practical to preserve complete confidentiality in all cases.



AGENDA ITEM # 8B

**AGENDA ITEM EXECUTIVE SUMMARY
Committee of the Whole Meeting
July 24, 2017**

Item Title: IT Consulting Service Agreement Renewal

Staff Contact: Jason M. Bielawski, Assistant Village Administrator

VILLAGE BOARD ACTION

Adopt a resolution authorizing the execution of an addendum to the agreement dated June 10, 2014 between the Village of Roselle and Prescient Solutions for ongoing professional information technology services.

Executive Summary:

The Village's onsite IT consulting company, Prescient Solutions, was first retained in June, 2014 through an initial 3-year agreement that ends July 29, 2017. The initial agreement was for 1 network/server engineer who works 40 hours per week onsite. The agreement was amended in February, 2017 to add a help desk engineer who works 16 hours per week onsite. Staff recommends that the Village Board approve an addendum to the agreement, which extends the agreement through July 29, 2020. Over the last three years, Prescient Solutions has assisted the Village to increase its capabilities, cut costs, improve efficiencies and reduce risks. Multiple projects have been implemented since 2014 that have improved our overall IT network to ensure minimum levels of performance are maintained and the Village's expectations have been met as it relates to network performance, reliability, stability, security, and management.

The agreement includes a provision for annual increases based on the consumer price index (CPI). For the 12 month period through May, 2017 the CPI increased 1.8%. The increases in 2015 and 2016 were 3% and 1.8%, respectively. Staff recommends an increase of 1.8% for the period of July 30, 2017 – July 29, 2018. The FY 2017 budget includes funding for an increase of up to 3%. The increase would only be applied to the 1 network/server engineer cost, since the help desk engineer was added in February, 2017. Any increase effective in July, 2018 would be applied to both positions. The annual cost of the agreement will be \$246,460.20 effective July 30, 2017.

Implications:

Is this item budgeted? Yes, the FY 2017 budget includes funding for information technology consulting, which anticipated an annual increase of up to 3%. The proposed increase is 1.8%.

Any other implications to be considered?

Attachments:

Resolution

Professional Services Contract Addendum

RESOLUTION NO. 2017 –

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR
TO SIGN AN ADDENDUM TO THE SERVICES AGREEMENT BETWEEN THE
VILLAGE OF ROSELLE AND PRESCIENT DEVELOPMENT INCORPORATED FOR
INFORMATION TECHNOLOGY SUPPORT SERVICES**

WHEREAS, the corporate authorities of the Village of Roselle adopted Resolution 2014-1735 entering into an outsourcing engagement agreement with Prescient Development Incorporated for information technology support services to provide 1 full-time Network/Server Engineer beginning July 29, 2014 and terminating July 28, 2017;

WHEREAS, the corporate authorities of the Village of Roselle adopted Resolution 2017-1917 an addendum to the outsourcing engagement agreement for additional information technology support services for Prescient Development Incorporated to provide an additional .4 (2 days per week) of Help Desk Engineer services beginning February 1, 2017;

WHEREAS, the corporate authorities deem it in the best interests of the Village to approve an addendum to the outsourcing engagement agreement amending Term and Termination, Notices and Execution, and Attachment C containing the resources, rate structure and payment schedule.

NOW, THEREFORE, be it resolved by the Mayor and Board of Trustees of the Village of Roselle that the Mayor is hereby authorized to sign and the Village Clerk is hereby directed to attest that certain "Addendum to the Services Agreement" which is attached hereto and incorporated as fully set forth as Exhibit A.

ADOPTED this 24^h day of July, 2017

AYES:
NAYS:
ABSTAIN:
ABSENT:

Andrew Maglio, Mayor

ATTEST:

Patricia Burns, Village Clerk

**ADDENDUM
TO THE SERVICES AGREEMENT BETWEEN
THE VILLAGE OF ROSELLE
AND
PRESCIENT SOLUTIONS
EFFECTIVE JULY 29, 2017**

THIS ADDENDUM, made and entered into as of the date of the last signature hereto, supplements and amends the Services Agreement between The Village of Roselle (“Roselle”) and Prescient Development, Inc. (“Prescient”) dated June 10, 2014 (hereinafter the “Contract”).

This addendum amends the Consultant Services and the Term and Termination of the Services Agreement and the previous “Attachment C” shall be replaced by “Attachment C” below which is hereby made an integral part of the Services Agreement in addition to the new terms under which Roselle will pay Prescient.

All of the capitalized terms not otherwise defined in the Addendum have the same meaning as contained in the Contract. The following sections or paragraphs replace or are in addition to the respective sections or paragraphs contained in the Contract. In the event of conflict between this Addendum and the Contract, the terms contained in this Addendum shall prevail. The sections or paragraphs of the Contract that are not expressly replaced by this Addendum shall remain in effect for this project pursuant to their terms.

Section 4 TERM AND TERMINATION

4.1 This agreement shall be deemed to have been renewed and shall continue for a period of three (3) years or until terminated as hereinafter provided (the “Term”). For purposes hereof, the Effective Date means July 29, 2017.

Upon expiration of the term, Roselle shall have the option to extend the Services Agreement for an additional three (3) year period. The additional Services term shall be on the same terms and conditions as the original Services Term. In the event Roselle elects to exercise its option for the Additional Term, it shall provide written notice to Prescient no less than one hundred eighty (180) days before the expiration of the Services Term.

4.4 After twelve (12) months following the commencement of Services, either Party shall have the right to terminate this Agreement without cause by providing the other Party with ninety (90) days advance written notice thereof.

Section 9 NOTICES & EXECUTION

9.3. Execution. The Parties agree to the use of a facsimile machine (fax) or an electronic signature (e-signature) in the execution of this agreement and any attachments, addenda and exhibits related thereto. Any signed document transmitted by fax, e-signature or a scanned

version of the original shall be treated in all manner as the original document. Likewise, the signature of any Party on any document transmitted by fax, e-signature or a scanned version of the original shall be treated in all manner as the original signature. Any and all such documents and signatures shall be considered to have the same binding legal effect of the original. No Party shall raise as a defense the use of fax, e-signature or the scanned use of the original document or signature.

ATTACHMENT C

Client Information

During the course of the Prescient Systems and Infrastructure Assessment or Discovery process, Prescient defined the Client Information. This information includes but is not limited to the number of internal and/or third party IT resources, hosted or cloud solutions, client locations, systems and infrastructure devices, workstations, and end users currently in the client environment. This information is documented in the Prescient ASM (Account Service Manual) and used to determine the required number and level of Onsite resources, Professional Services, Account Management, Emergency Services, Backend Resources, and Systems Monitoring. Client Information is then combined with the Scope of Work to determine the cost of services.

Prescient and the client will review the Client Information at the Annual Contract Review to perform a reassessment of resources, changes to the Scope of Work, or addition of new projects. Any such changes may result in increased or decreased costs or the addition of project based services.

Prescient Resources

Prescient will provide the following resources over the term of this Agreement.

- Core Resources - Year 1 – 3

<u>Resource Type</u>	<u>Number of Resources</u>
Network/Server Engineer	1
Help Desk Engineer	.4 (2 days per week)

- Additional Resources – Years 1 – 3

<u>Remote Resource Type</u>	<u>Number of Resources</u>
-----------------------------	----------------------------

Prescient Backend Core Engineer Support	Incl.
Prescient Strategic Services Professionals	Incl.

- Unless otherwise agreed upon by Prescient and Roselle, all day to day support is to be accomplished on site Monday through Friday between 7:00am and 6:00pm local time. Outsourcing on a fixed bid basis includes 24 x 7 emergency network support by the one (1) core resource defined above at no extra charge. All additional projects outside the scope of the Agreement and this Attachment C will continue to be bid to Roselle on a per project basis.

Additional Resource Rate Structure

At the request of Roselle, Prescient may provide additional resources outside the scope of this Agreement to Roselle for non-project based short-term tasks. Prescient will provide these tasks to Roselle based on the following Time and Material rates.

<u>Resource Type</u>	<u>Time and Material Rate</u>
Network Administrator	\$106.90/Hour
Senior Network/Server Engineer	\$133.35/Hour
WAN/Firewall/Security Engineer	\$160.00/Hour
Application Development Engineer	\$110.95/Hour
Senior Application Development Engineer	\$138.95/Hour

Prescient will review long term services and tasks or specific projects and propose them on a per project basis.

Agreement Dates and Payment Schedule

The Agreement to perform On-going services will run over a **thirty-six (36) month contract period**. Annual cost of services for Year One (1) of the renewal defined below is **\$246,460.20**. Monthly payments will be made to Prescient at the beginning of each month for services to be provided during the month.

The contract service start date is July 29, 2017 and the Agreement end date is July 28, 2020. Payments for Year One (1) of the renewed contract will be paid as follows:

	<u>Total</u>
July 29, 2017	\$ 20,538.35
August 29, 2017	\$ 20,538.35
September 29, 2017	\$ 20,538.35
October 29, 2017	\$ 20,538.35
November 29, 2017	\$ 20,538.35
December 29, 2017	\$ 20,538.35
January 29, 2018	\$ 20,538.35
February 28, 2018	\$ 20,538.35
March 29, 2018	\$ 20,538.35
April 29, 2018	\$ 20,538.35
May 29, 2018	\$ 20,538.35
June 29, 2018	<u>\$ 20,538.35</u>
1 st Renewal Year -	\$ 246,460.20

Should Roselle elect to renew the contract for another three (3) year period as provided below, the contract will follow a payment schedule similar to that referenced above; provided, however, there shall be an annual increase based on a cost of living adjustment (COLA) as defined by a mutually agreed upon authority for the Chicago Metropolitan area. However, by agreement of the parties the annual amount may be increased or decreased at the Annual Contract Review based on a reassessment of resources, changing market conditions, cost of living (COLA), or addition of new projects. An Annual Contract Review shall take place on a date that is no less than 90 days prior to the Agreement Anniversary Date. The Agreement Anniversary Date means the anniversary of the Effective Date of Contract. The additional Services Term shall be on the same terms and conditions as the original Services Term. In the event Roselle elects to exercise its option for the additional term, it shall provide written notice to Prescient no less than one hundred eighty (180) days before the expiration of the Services Term.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed by their duly authorized representatives.

VILLAGE OF ROSELLE
An Illinois municipality

PRESCIENT DEVELOPMENT, INC.
An Illinois corporation

By: _____

By: _____
James Lagattuta

Its: _____

Its: CEO

Date: _____

Date: _____



AGENDA ITEM # 12A
AGENDA ITEM EXECUTIVE SUMMARY
Village Board Meeting
July 24, 2017

Item Title: Bills List

Staff Contact: Tom Dahl, Finance Director

VILLAGE BOARD ACTION

Approval of the attached bills list.

Fund

General Fund		\$116,201.95
General Capital Improvements		\$13,226.00
Water/Sewer Operating		\$313,896.41
W/S Equipment Replacement		\$362,022.00
Parking Lot Operating		\$1,496.11
Insurance Fund		\$16,642.81
	Total 07/25/17 Bills Payable	\$823,485.28
	Total 07/19/17 Payroll	\$426,491.97
	Total Disbursements	<u>\$1,249,977.25</u>

**VILLAGE OF ROSELLE
WARRANT LIST
7/25/2017**

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A NEW LEAF DEVELOPMENT	REFUND PERFORMANCE BOND	1,000.00
A/R CONCEPTS INC	COLLECTIONS	51.00
ACE HARDWARE-LENS	HARDWARE SUPPLIES	500.60
ACE HARDWARE-ROSELLE	HARDWARE SUPPLIES	6.29
ADMIRAL LAWNMOWER	SUPPLIES	4.00
AIR ONE EQUIPMENT	EQUIPMENT MAINTENANCE, FUEL	447.55
ALEXIAN BROS CORP	HEALTH SERVICES	2,596.00
AMER FIRST AID SERVICE	SUPPLIES	93.20
AMER PUBLIC WORKS	MEMBERSHIP	640.00
AMERICA MATERIAL SALES	SUPPLIES	90.00
AMERICAN DOOR & DOCK	BAY OVERHEAD DOOR REPAIR FD	5,216.49
AMPERAGE ELECTRICAL	ELECTRICAL SUPPLIES	915.96
ANDERSON PEST CONTROL	PREVENTATIVE PEST CONTROL	204.20
ASSOCIATED TECHNICAL SERVICES	LEAK LOCATION SERVICES	638.50
ATHLETICO LTD	HEALTH SERVICES	145.00
AURICO REPORTS LLC	PROFESSIONAL SERVICES	186.00
B&L BLUEPRINT INC	COPIES	184.28
BADGER METER INC	WATER METERS	4,408.40
BAKER TILLY VIRCHOW	AUDIT FINAL BILLING	2,000.00
BARRICADE LITES	BARRICADE RENTAL - ROSE FESTIVAL	1,095.00
BHFX LLC	INK, PAPER SUPPLIES	560.00
BLOOMINGDALE TOWNSHIP	ENVIRONMENTAL MOSQUITO SERVICE	11,527.75
BLUFF CITY MATERIALS	ASPHALT DISPOSAL	620.00
BOUGHTON TRUCKING	GRAVEL	1,408.89
BUILDING AND CODE CONSULTANTS	PROFESSIONAL SERVICES	7,041.00
CALL ONE	TELEPHONE	3,000.33
CANON SOLUTIONS	COPIER MAINTENANCE	168.34
CARQUEST AUTO PARTS	AUTO PARTS	64.14
CARRIAGE CAR WASH	CAR WASHES	213.00
CARROT-TOP INDUSTRIES	FLOOR MAT FD FRONT LOBBY	482.66
CHRISTENSEN EXCAVATING	DISPOSAL OF MATERIAL	1,470.00
CHRISTOPHER BURKE	IEPA NPDES MS4 PHASE II	1,814.50
CLIMATE PROS INC	ELECTRICAL MOTOR REPAIR	510.00
COMCAST CABLE	INTERNET SERVICE	276.37
CONSERV FS INC	DIESEL FUEL	1,503.20
CONSTELLATION NEWENERGY	ELECTRICITY	7,467.07
CRYSTAL MGMT	JANITORIAL SERVICE	3,820.20
DAILY HERALD	LEGAL NOTICE	66.70
DANS AUTO REPAIR INC	AUTO REPAIR ACCIDENT	1,282.02
DUPAGE MATERIALS	ASPHALT	47.25
DUPAGE MAYORS & MANAGERS	MEETING EXPENSE	120.00
DUPAGE WATER COMMISSION	WATER AGGREGATE	250,968.64
EJ EQUIPMENT	SEWER CLEANER TRUCK	362,022.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	80.00
FLEET SAFETY SUPPLY	AUTO SUPPLIES	465.24
FULLIFE SAFETY	SAFETY SUPPLIES	335.35
FULTON TECHNOLOGIES	GENERATOR RENTAL	2,153.28
G&K SERVICES	SHOP TOWELS & MATS	115.28

**VILLAGE OF ROSELLE
WARRANT LIST
7/25/2017**

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
GALLS INC	VEHICLE OPENING TOOLS	264.45
GASVODA & ASSOCIATES	SEAL REPLACE KENNEDY LIFT STATION	1,678.66
GLFAM	MEMBERSHIP	100.00
GLOBAL EMERGENCY PRODUCTS	GARAGE DOOR DAMAGE REPAIR	785.02
GO PAINTERS INC	FIRE HYDRANT PAINTING	30,840.00
GOLF ROSE BOARDING	ANIMAL IMPOUNDING	364.80
GOVTEMPSUSA LLC	PROFESSIONAL SERVICES	6,736.80
GUARDIAN, THE	DENTAL, LIFE, COBRA, VISION INSURANCE	9,733.11
HACH CO	SENSOR CAP REPLACEMENT	121.00
HDSWW CAROL STREAM	SUPPLIES SEWER REPAIR	6,394.58
HUB INTERNATIONAL	NOTARY BOND FEE	20.00
IL HOMICIDE INVESTIGATORS	TRAINING	195.00
INTERGOV RISK MGT ASSOC	INSURANCE DEDUCTIBLE	6,173.48
JG UNIFORMS	UNIFORM ITEMS	2,075.11
KIM, KOOK	REFUND VEHICLE STICKER SENIOR DISCOUNT	22.50
LAKESHORE RECYCLING	SANITATION UNITS	1,920.00
LAN ELECTRIC INC	ELECTRICAL REPAIR WEST BOOSTER STATION	858.72
MANLEY, CARRIE	REFUND FINAL WATER BILL CREDIT	29.16
MARQUARDT & BELMONTE	LEGAL SERVICES	5,159.62
MCRAE, LOGAN	REFUND ANNUAL PARKING PERMIT	94.15
MEADE ELECTRIC	TRAFFIC SIGNAL MAINTENANCE	105.00
MELROSE PYROTECHNICS	FIREWORKS DISPLAY	24,000.00
MENARDS INC	SUPPLIES	689.14
MIDWEST OPERATING	PW UNION HEALTH INS	630.00
NAT FIRE PROTECTION	MEMBERSHIP	175.00
NEENAH FOUNDRY CO	SEWER GRATE	504.00
NEXTEL COMMUNICATION	TELEPHONE	651.32
NICOR	NATURAL GAS	227.21
NORTHEASTERN IL PUBLIC SAFETY	TRAINING	335.00
ON-TIME INC	UNIFORM ITEMS	46.95
OTTOSEN BRITZ KELLY	LEGAL SERVICES	1,526.49
OZINGA READY MIX	CONCRETE	2,558.00
PARKMOBILE USA INC	USER FEES	621.09
PAT KEAN FRIENDLY FORD	AUTO PARTS	182.93
PC MALL GOV	SUPPLIES	275.00
PHIL GRAF & CERTIFIED ARBORISTS	ASH TREE ASSESSMENT	3,290.00
PRINTING PLUS	BUSINESS CARDS	84.41
RAY O HERRON CO INC	UNIFORM ITEMS	130.46
RED ARROW SALES	FLOOD LIGHT RENTAL FIREWORKS	490.00
ROMANO, ANTHONY	REFUND FINAL WATER BILL CREDIT	12.88
ROSELLE CHAMBER	MEMBER PICNIC	120.00
SECRETARY OF STATE	NOTARY FEE	121.00
SEI INC	SERVER SUPPORT	645.00
SHI INTERNATIONAL CO	ANNUAL SUPPORT RENEWAL	1,978.66
SIGNET SIGN CO	MUNICIPAL COMPLEX SIGN	7,018.00
SKRABIS, CHRISTOPHER	YARD FLOODING ASSISTANCE PROGRAM	2,918.00
SOUTHPORT SECURITY	REPLACEMENT FOR DOOR LOCK	276.00
STANDARD EQUIPMENT	SEWER REPAIR SLEEVE INSTALLATION	552.00

**VILLAGE OF ROSELLE
WARRANT LIST
7/25/2017**

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
STAPLES	SUPPLIES	177.05
SUBURBAN LABORATORY	LABORATORY TESTS	539.00
SUPERIOR INDUSTRIAL	SUPPLIES	332.40
TASC	FLEX BENEFIT PLAN	100.00
TEKLAB INC	IEPA TESTING	758.00
TERRACE SUPPLY CO	GAS CYLINDER RENTAL	9.60
THOMPSON, TIM	REIMB EVT CERTIFICATION	130.00
TIERRA ENVIRONMENTAL	GREASE REMOVAL KENNEDY LIFT STATION	1,492.00
TRANSUNION RISK	CONTRACT FEE 237074	50.00
ULINE	MEDICAL SUPPLIES	79.93
UNITED LABORATORIES	DEGREASER	499.80
UNITED STATES TREASURY	PCORI FEE (HRA)	106.22
VALLEY HYDRAULIC	SUPPLIES	223.68
VOSS SIGNS	NO PARKING SIGNS	119.00
WAREHOUSE DIRECT	OFFICE SUPPLIES	631.19
WASTE MANAGEMENT	STREET SWEEPING SERVICES	7,727.88
WATCHFIRE	DATA PLAN RENEWAL-ELECTRONIC SIGN	200.00
WCS PHOTOGRAPHY	PHOTO-PD	59.00
WELCH BROS INC	SEWER PARTS	100.00
WHOLESALE DIRECT	AUTO SUPPLIES	92.82
WRIGHT EXPRESS	UNLEADED FUEL	6,302.33
	CHECK RUN TOTAL	<u>823,485.28</u>