

COMMITTEE OF THE WHOLE  
AUGUST 27, 2018  
Meeting Held at Roselle Village Hall  
Council Chambers  
31 S. Prospect  
Roselle, IL. 60172

7:35 P.M.

Chaired by Mayor Maglio

PRESENT: Mayor Maglio, Trustees Berkshire, Devitt, Domke, Pransky and Trejo.

ABSENT: Trustee Pileski

OTHERS PRESENT: Jeff O'Dell, Jason Bielawski, Jim Knippen, Steve Herron, Roman Tarchala, Mark Bozik, Pat Watkins, Tom Dahl, Greg Gruen, and Patty Burns.

2. APPROVE PREPARED AGENDA

**Motion** by Trustee Domke, second by Trustee Trejo, to Approve the Agenda as Presented.

Upon voice vote: **MOTION CARRIED.**

3. CITIZEN COMMENTS/QUESTIONS – None

4. MAIN STREET PARKING LOT AND STREET LIGHTING PROJECTS

Main Street Parking -

Converting the vacant grassy property into a parking area will add 10 additional parking spaces. Additionally, the curvature of the roadway near this vacant land creates challenges for drivers traversing east and west along Main Street so in addition to creating extra parking, the curb line will be moved to create more roadway lane width for easier vehicular passage along this busy area of Main Street.

Staff and the design engineer, Robinson Engineering recommend acceptance of the low bid from Chicagoland Paving Contractors Inc. However, staff recommends the Village Board consider the following additional recommendation. The costs related to the railroad insurance and indemnification are \$9,500. The railroad has stated they may waive these costs. Costs related to the additional stormwater best management practices are \$10,000. Staff does not recommend the additional stormwater detention as stormwater is already accounted for with drainage to Parkside Park. Costs related to the installation of a new street light are \$13,350. Staff does not recommend the installation of a new street light as there is sufficient street lighting along Main Street. Finally, costs related to construction layout services are \$7,066.93. Staff may be able to complete these services, therefore, these additional contractor services may not be necessary.

Main Street Lighting –

Late in 2017, Roselare Tap Room, featuring a brewing room, beer garden, and small retail area opened for business. This enhanced the Town Center area further and

thereby created additional foot and vehicular traffic along Main Street, east of Howard Avenue. Decorative street lighting currently exists on the north and south side of Main Street from Roselle Road to Park Street. Additional street lighting exists on the north side of Main Street from Park Street to Howard Avenue. There is no street lighting on Main Street east of Howard Avenue. This project will add 12 street lights and meet the necessary photometric requirements as recommended by the design engineer.

**Trustee Devitt** asked about the game plan for staging the parking lot project for equipment and road closures. *There should be no need for road closures and there is room on site for equipment storage.*

Staff was directed to proceed as recommended.

## 5. HONORARY STREET DESIGNATION APPLICATIONS

At its July 23 Committee of the Whole (COW) meeting, the Village Board considered its first two applications for honorary street designations. The first application was to place honorary street designation signs on a portion of Bryn Mawr Avenue recognizing the Run for the Roses special event. The second application was to place honorary street designation signs on a portion of Prospect Street recognizing Bochnia, Poland as Roselle's Sister City. The Village Board approved the Sister City application but deferred a decision on the Run for the Roses application after the Lake Park H.S. District 108 Board President requested postponement until the District had an opportunity to submit an application of its own. The District would like Lancer Way honorary street designation signs posted on the same portion of Bryn Mawr Avenue. The Village Board directed staff to bring back the two remaining applications for consideration at its August 27 COW meeting.

Both applications are complete and provide the necessary criteria justification required of the honorary street designation policy previously approved by the Village Board. The policy approved by the Village Board states that no more than two honorary street designations will be made per calendar year while limiting designations to a one block section of the street. The length of a typical city block is just over 300 feet. While suburban blocks are longer, they do not reflect the distance of just over the 2,000 feet between the cross streets of West End Road and Mensching Road.

Patrick Devitt outlined why the Run for the Roses should be considered for the sign request.

Dominic Manola spoke to why Lake Park would like to be considered

**Trustee Trejo** stated that the Lake Park application clearly outlined the significant contributions and should be considered for the honorary sign.

**Trustee Pransky** also felt the sign should be assigned to Lake Park High School.

**Trustee Berkshire** stated that both groups met the criteria and had the right to have a sign installed.

**Trustee Domke** agreed with Trustee Berkshire

**Trustee Trejo** stated that he does not feel that Run for the Roses meets the Section 4 criteria of the policy, while Lake Park does.

**Trustee Berkshire** recommended that Lake Park be assigned the part of Bryn Mawr from West End to the cross walk and Run for the Roses be assigned the part of Bryn Mawr from the east corner of the student parking lot to the corner of Mensching and Bryn Mawr.

Dominic Manola stated that Lake Park does not have any issue with sharing the street naming.

Patrick Devitt stated that he was not interested in sharing the area to be named and he was rescinding the application for Honorary Street Naming for the Run with the Roses.

Trustee Devitt left the meeting at 8:18 p.m.

**Trustee Berkshire** added that he would like to have staff reach out to Patrick Devitt, suggesting that Patrick submit his sign request for the 2019 year.

**Attorney Knippen** suggested that the Board could amend the Honorary Sign policy to accept 3 requests each year.

**Trustee Berkshire** recommends amending the policy, and taking a closer look at other areas in town where there may be similar conflicts as this one.

**Trustee Trejo** asked that it be noted in the minutes that the policy does not state that approval of a sign application is on a first come first served basis.

The Village Board recommended that Lake Park receive an honorary street sign for the part of Bryn Mawr from West End going west to the cross walk on Bryn Mawr.

All were in favor.

Jeff O'Dell directed to bring the Honorary Sign Designation policy back to a future Committee of the Whole meeting for further amending.

6. MAPLE LEAF COFFEE ROASTERS CAFÉ – TRIAL PARKING AGREEMENT.

At its July 23, 2018 COW meeting, the Village Board directed staff to proceed with preparation of a parking license agreement with Maple Leaf Coffee Roasters Café. The business is located in the Roselle/Metra Train Station. The owner requests permission to create additional parking during business hours. If the Village Board concurs with the terms of the proposed agreement, the Village Attorney will be directed to prepare a license agreement for approval at the September 10, 2018 Village Board meeting.

All Trustees were in agreement. Staff was directed to proceed.

7. LED STREET LIGHTING PROJECT 2018

In 2017, the Village Board approved participation in the DCEO program to convert 142 Village-owned cobra head street lights and 17 lantern style bulbs to the energy efficient LED street lights. These street lights were replaced on metered lights.

In 2018, the DCEO transferred responsibility for the "Municipal-Owned Street Lighting Incentive" Program to ComEd and its subsidiary Elevate Energy. The incentive this year is \$0.70/kwh. Staff researched the street lighting database and applied for the incentive approval for 302 Village-owned unmetered dusk-to-dawn street lights. The application was accepted and the Village can proceed with the order. Amperage Electric is a local supplier of the LED lights we intend to use and a participant in the trade ally management element of the program. Through this program the Village receives an incentive amount for the purchase as well as ongoing reduced electrical costs over time.

Village staff will perform the installation. Work must be completed by December 31, 2018.

Staff recommends authorization to purchase from Amperage Electric, 236-100w, 57-150w, 9-250w LED Cree cobra head fixtures, and 200 shorting caps. (Shorting caps are needed on lights that are run from a centralized controller that already has a photo cell operating them).

Total cost: \$49,112.50

Incentive: \$20,554.80

Net cost: \$28,557.70

Staff directed to proceed as presented.

8. EXECUTIVE SESSION - None

9. CITIZEN COMMENTS/QUESTIONS - None

10. OTHER BUSINESS –None

11. MOTION TO ADJOURN COMMITTEE OF THE WHOLE MEETING.

**Motion** by Trustee Trejo second by Trustee Domke to Adjourn Committee of the Whole at 8:37 p.m.

Upon Voice Vote: **MOTION CARRIED.**