

COMMITTEE OF THE WHOLE  
AUGUST 28, 2017  
Meeting Held at Roselle Village Hall  
Council Chambers  
31 S. Prospect  
Roselle, IL. 60172

7:25 P.M.

Chaired by Mayor Maglio

PRESENT: Mayor Maglio, Trustees Berkshire, Devitt, Domke, Pileski, Pransky and Trejo.

OTHERS PRESENT: Jeff O'Dell, Jason Bielawski, Jim Knippen, Steve Herron, Roman Tarchala, Dan Anderson, Mark Bozik, Pat Watkins, Tom Dahl and Patty Burns.

2. APPROVE PREPARED AGENDA

**Motion** by Trustee Devitt, second by Trustee Trejo, to Approve the Agenda as Presented.

Upon voice vote: **MOTION CARRIED.**

3. CITIZEN COMMENTS/QUESTIONS – None

4. HEALTH INSURANCE POOLING & CANCELLING OF BENEFIT CONSULTANT CONTRACT – Jason Bielawski

The Village Board's 2016-2018 Strategic Plan includes the strategic priority of financial sustainability whereby a specific outcome is identified to sustain general fund operating costs increases to 2% annually. Specific actions identified within the Plan to ensure this outcome is successful include exploring intergovernmental collaboration opportunities and seeking opportunities to improve services and processes.

Staff has been analyzing the Village's FY 2017 costs for Blue Cross Blue Shield PPO and HMO health insurance, which is budgeted at \$1.1M across all funds. Due to the Village being a small employer and the limited options it has to contain the growth in the cost of its current health insurance benefits, staff has been thoroughly evaluating the Village joining the Intergovernmental Personnel Benefit Cooperative (IPBC). The Village can anticipate cost savings of \$1.39M over the next 5 years on its existing health insurance benefits by joining the IPBC, which would assist the Village towards achieving its strategic priority.

IPBC is a self-insured insurance pool comprised of over 120 governmental members (including Bloomingdale, Hanover Park, Itasca, Schaumburg, Schaumburg Township, and Elk Grove Village) and will provide the Village the opportunity to capture savings in health and other benefit insurance (life/accident, dental, vision, etc.) costs and improve the overall service and process of obtaining and providing these benefits to employees. Formed under Illinois state law, the IPBC was established in 1979 and is governed by its members. The members retain the right within the IPBC to create and change the plan

design, which provides full flexibility for members. It has proven success in providing high-value self-insured health and dental insurance plans and a life insurance benefit. The IPBC provides the economies of scale, transparency, flexibility, predictability, and spreading of risk necessary to mitigate most of the risk associated with fully customizable self-insured plan designs due to its 120+ members, 35,000+ insured lives, and \$100M+ in reserves. This has allowed IPBC members the opportunity to have historically low annual health insurance premium increases and dividends distributed back to them.

There are two ways to fund health insurance benefits – fully-insured, which is purchasing insurance directly from an insurance company, or self-insured, which is the employer (or group of employers) acting as an insurance company and providing health benefits directly to employees. The IPBC is a self-funded insurance pool while the Village currently is fully-insured. With a self-funded plan, employers save profit margin that an insurance company adds to its premiums; however, self-insuring exposes the employer to the risk associated with more or larger claims. As is the case with fully-insured plans, the insurance carrier collects a premium and pays all health care claims assuming most the risk, but also keeps all the savings resulting from positive claims experience (i.e. the employer paying more in premiums than the insurance carrier paid out in claims). Self-insured plans by design give employers access to more data allowing for a more transparent correlation between performance benchmarks, premium costs and claims paid. Often the opposite is true with fully-insured plans, as insurance carriers don't have to be transparent and retain full control over plan design offerings and claims processing. This can result in annual premium costs being less predictable and provides limited opportunity for employers to hold the carriers accountable for performance and annual premium increases.

The forecast trends the annual savings that the Village can expect to receive by joining the IPBC based on the historical average premium rate increases of both the Village and the IPBC. The anticipated savings are \$1.26M over the five-year period as well as an anticipated dividend of 5% or an additional \$133,000, for a total estimated savings of \$1.39M. Conversations with current IPBC members confirm that they have experienced the anticipated savings and other benefits of joining the IPBC.

Based on the proven financial performance of the IPBC as a self-insured pool in providing stability, predictability, and risk spreading through high-valued customer oriented benefit plans, staff recommends joining the IPBC effective January 1, 2019. If the Village Board concurs with staff recommendation to join the IPBC effective January 1, 2019, in order to retain BCBS as its PPO carrier, the Village would utilize Gallagher as its benefit consultant to remain fully-insured for the January 1, 2018 – December 31, 2018 plan year before seeking membership into the IPBC. Based on this recommendation, the next steps would be necessary:

- 1) Cancel existing benefit consultant agreement: Pursuant to the agreement with the Village's existing benefit consultants, the Village must provide at least 30 days written notice to cancel the agreement. Staff would provide this written notice on August 29, 2017.

2) Inform the Village's health, life, dental, and vision insurance carriers that Gallagher Benefit Services will be the Village's broker of record which will allow them to begin working on the Village's behalf.

**Trustee Berkshire** is concerned with the timeline – he would like to consider switching to United Health Care to facilitate a faster cross over to IPBC. *According to the IPBC representative, there is no need to be concerned about being accepted into the membership. The important key is to switch benefit consulting services at this time.*

**Trustee Domke** asked if there was a cost to leave the cooperative. *There is no cost to leave.*

**Trustee Berkshire** questioned what would happen if the Village fell below the 50 employee threshold of those being provided insurance. Would they lose Blue Cross, Blue Shield?

*No.*

Staff was directed to proceed as recommended.

5. TRADE SHOW BOOTH FOR ECONOMIC DEVELOPMENT MARKETING – Pat Watkins

The 2017 Village of Roselle Budget included a line item for the purchase of a trade show booth and accessories (booth space, ancillary items, banners, etc) as well as for attendance at the 2017 International Council of Shopping Centers Chicago Deal Making event. This item was budgeted for \$5,000. Staff anticipated that the total cost for the budgeted item will be about \$4,100 (\$900 under budget).

Staff has considered several trade show booths and recommends the purchase of a 10-foot Tahoe Twistlock modular display booth.

In addition, ancillary items include the purchase of a 30-inch table runner printed with the Roselle logo (\$76), a literature display rack (\$131), and two retractable banner stands (\$312 for the pair). The purchase includes a set of custom banners which we will use to feature Roselle development and key available sites. The banner stands are designed so that we can replace the graphics as our display needs change

**Trustee Devitt** likes the recommendation and would like to see the items used in the Village Hall lobby in between trade shows.

Staff directed to proceed as recommended.

6. DUJIS CAD/RECORDS MANAGEMENT IGA – Steve Herron

In August of 2016, the Village Board approved a letter of intent and passed a Resolution to participate in the DuPage County Judicial Information System (DuJIS). DuJIS is a state of the art robust software and hardware system which will provide Computer Aided Dispatch (CAD) Records Management, mobile data terminals, mapping and the efficient sharing of information to other participating police agencies. Our current CAD and

Records Management is 11 years old and is no longer going to be supported by the Emergency Telephone System Board (ETSB).

The DuPage Mayors and Managers Conference, has worked with municipal attorneys and DuPage County to develop an Intergovernmental Agreement for agencies desiring to participate in the DuJIS project. The ETSB will own, operate, and maintain the system. ETSB will pay all costs for the Computer Aided Dispatch, in-vehicle Mobile Data Terminals, and mapping components for the system, while each participating agency is required to reimburse ETSB for its pro-rata share of the costs of the Field Reporting and Record Management System (RMS) components of the system.

The Village's portion of annual costs for participating in DuJIS are as follows:

Hardware costs:

2017 \$20,488

2018 \$22,397

Software costs:

2019 \$30,854

2020 \$31,480

2021 \$32,132

2022 \$32,811

2023 \$33,518

Staff expects the software will be available to the police department in the 1<sup>st</sup> quarter of 2018. At that time, we will begin extensive training with all of our employees and expect the software to be operational by July of 2018.

**Trustee Pileski** questioned the ability of this software to work for the Cook County portion of Roselle. *Yes it will work for all of Roselle*

**Trustee Devitt** asked if staff will be able to use the data from the software to track Community Development violations. *Probably not, because the proposed is a criminal justice system product and there would be security concerns – it is two different systems and there would be a liability in merging the two.*

**Mayor Maglio** stated that the reports and data collection that has not been able to be done in the past can now be done with this software. *That is correct.*

**Trustee Trejo** asked if Schaumburg and other Cook County areas can see our data. *No, not at this time. They would need to enter into an IGA as well for that option to be available. But their level of service will remain unchanged.*

Staff was directed to proceed as recommended.

#### 7. TRAIN HORN QUIET ZONE UPDATE – Jeff O'Dell

At its July 26 Committee of the Whole meeting, the Village Board directed staff to bring back updated information on what the Village can do at this time to help mitigate train horn noise downtown as well as identifying alternatives to fund improvements required by the Federal Railroad Administration (FRA). While staff continues to evaluate funding alternatives, the FRA must first approve safety measures designed to serve as an effective substitute to train horns. This task was previously identified in the 2015 Railroad

Quiet Zone Project study completed for the Village by Christopher B. Burke Engineering Ltd (CBBEL). Because the Village Board chose not to proceed with an FRA application for establishing a downtown train horn quiet zone along Main Street at that time, approval was not necessary.

Instead, the Village Board filed notices of intent and establishment for a train horn quiet zone at the railroad crossing on Rodenburg Road. This required the installation of supplemental safety measures (SSM's) in the form of 100 feet of channelization devices (vertical delineators) in the center of the roadway to the north and south of railroad tracks crossing. These SSM's fully satisfy requirements for establishing a quiet zone and do not require any additional approval by the FRA. However, in unique circumstances where the configuration of the roadway and adjoining properties prevent the installation of fully compliant SSM's, the public authority seeking a train horn quiet zone must first submit an application to the FRA requesting approval of alternate safety measures (ASM's).

These unique circumstances are present at the Roselle Road, Prospect Street, and Park Street railroad crossings. For example, on Roselle Road, there is an existing access driveway located on the west side of the roadway just south of the railroad tracks requiring ASM's due to its proximity to the railroad crossing. At the Prospect and Park Street crossings, there is on-street angle parking and the adjacency of Main Street requiring ASM's due to its proximity to the railroad tracks. The 2015 CBBEL report identified ASM's for each of the three downtown railroad crossings that included a right-in-right out ingress/egress to the access drive on Roselle Road, modifications to on-street parking on Prospect Street north of the railroad tracks, and the installation of street vertical delineators for shorter distances both north and south of the railroad tracks on all three roadways.

Because these roadways will require ASM's that do not conform to SSM's that fully satisfy FRA requirements for a quiet zone, the Village will be required to submit an application of proposed ASM's to the FRA. The FRA will evaluate the proposed effectiveness rate for each ASM and approve a quiet zone if it finds that these modifications will reduce the quiet zone risk index to a level at or below the risk index with horns. The FRA application process for submittal of ASM approval may take six to nine months, and longer, if there is a need for it to be docketed through the Federal Register process.

If the Village Board is still interested in pursuing a train horn quiet zone for the three railroad crossings downtown, then the next logical step would be to submit an application to the FRA for its review and consideration of proposed ASM's for each of the three railroad crossings. Since CBBEL was previously retained to conduct the original study and to assist with the notices of intent and establishment for the Rodenburg Road quiet zone, staff recommends the Village Board approve a new professional services agreement with the firm to prepare this new FRA application. As noted on the CBBEL proposal, the cost reflects a not to exceed fee of \$10,000.

**Trustee Pileski** questioned whether this review would collect and cover all new information available. *Yes, it will.*

**Trustee Berkshire** stated his concerns about the effects on parking in the downtown area. He personally is not in favor of a quiet zone, and he would like to have this discussion laid to rest.

**Trustee Devitt** voiced his concern about Prospect St affecting the study negatively. He would like to consider closing the street to vehicular traffic at the railroad crossing which would eliminate the issues. *Staff suggests submitting the plan as it currently looks. Closing the street but allowing for pedestrian crossing will be more costly.*

**Trustee Domke** asked if the FRA will provide some direction on what is needed from the Village to be successful in achieving the quiet zone. *That is unknown at this time.*

Staff was directed to proceed with the next step as recommended.

8. EXECUTIVE SESSION - None
9. CITIZEN COMMENTS/QUESTIONS - None
10. OTHER BUSINESS – Mayor Maglio asked all Board members to submit to him by next week, any issues or concerns they would like to see addressed or added to the Village Board Procedures Policy.
11. MOTION TO ADJOURN COMMITTEE OF THE WHOLE MEETING.  
**Motion** by Trustee Trejo second by Trustee Devitt to Adjourn Committee of the Whole at 8:30 p.m.  
Upon Voice Vote: **MOTION CARRIED.**