

THE MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES  
VILLAGE OF ROSELLE  
OCTOBER 9, 2017  
Meeting Held at Roselle Village Hall  
Council Chambers  
31 S. Prospect  
Roselle, IL. 60172

1. CALL TO ORDER  
The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 p.m. by Mayor Maglio.
2. PLEDGE OF ALLEGIANCE – Led by Mayor Maglio.
3. APPOINT CLERK PRO-TEM – **Motion** by Trustee Devitt, second by Trustee Berkshire, to Appoint Jason Bielawski as Clerk Pro-Tem for the meetings of October 9, 2017.  
Upon voice vote: **MOTION CARRIED.**
4. ROLL CALL:  
Upon Roll Call the following answered: Mayor Maglio, Trustees Berkshire, Devitt, Domke, Pileski, and Pransky.  
ABSENT: Trustee Trejo  
  
OTHERS PRESENT: Village Administrator Jeff O’Dell, Assistant Village Administrator Jason Bielawski, Village Attorney Michael Cetina, Finance Director Tom Dahl, Community Development Director Patrick Watkins, Village Planner Caron Bricks, Fire Chief Dan Anderson, Deputy Fire Chief Mark Bozik, Police Chief Steve Herron, Deputy Police Chief Roman Tarchala, Interim Public Works Director Victor Ramirez.
5. PRESENTATION OF PREPARED AGENDA  
**Motion** by Trustee Devitt, second by Trustee Domke, to Approve the Prepared Agenda as presented.  
Upon voice vote: **MOTION CARRIED.**
6. CITIZEN COMMENTS/QUESTIONS - None
7. OFFICIALS AND STAFF REPORTS  
  
7A. MAYOR
  1. Swearing in of Firefighter/Paramedic David Galan
  2. Adopt Resolution 2017-1993 amending Village Board Policies.  
**Motion** by Trustee Devitt, second by Trustee Berkshire, to Approve Resolution 2017-1993.  
Upon voice vote: **MOTION CARRIED.**

3. Approve the reappointment of Jeffrey D. O'Dell as Village Administrator pursuant to a Letter of Agreement with an effective date of October 9, 2017.

**Motion** by Mayor Maglio, second by Trustee Devitt, to Approve the reappointment of Jeffrey D. O'Dell as Village Administrator pursuant to a Letter of Agreement with an Effective Date of October 9, 2017.  
Upon voice vote: **MOTION CARRIED.**

- 7B. VILLAGE TRUSTEES – No Report
- 7C. VILLAGE CLERK – No Report
- 7D. VILLAGE ADMINISTRATOR – No Report
- 7E. VILLAGE ATTORNEY – No Report
- 7F. CHAMBER of COMMERCE LIAISON – Business After Hours is being hosted by Langner Eye Care on October 25, 2017 from 5:30 – 7:30 pm.
- 7G. TREASURER'S REPORT – No Report

### **CONSENT AGENDA**

1. PRESENTATION OF VILLAGE BOARD MINUTES OF SEPTEMBER 25, 2017.
2. PRESENTATION OF COMMITTEE OF THE WHOLE MINUTES OF SEPTEMBER 25, 2017.
3. PASS ORDINANCE 2017-3925 DECLARING SURPLUS CERTAIN PROPERTY OF THE VILLAGE OF ROSELLE.
4. ADOPT RESOLUTION 2017-1994 AUTHORIZING THE EXECUTION OF A WORK ORDER WITH *ROBINSON ENGINEERING* TO PROVIDE ENGINEERING SERVICES FOR THE 1.0MG GROUND STORAGE TANK PROJECT.

**Motion** by Trustee Devitt, second by Trustee Domke, to Approve the Consent Agenda.

ROLL CALL:

AYES: Devitt, Domke, Pransky, Pileski, Berkshire

NAYS: None

ABSENT: Trejo

**MOTION CARRIED.**

## REGULAR AGENDA

8. COMMUNITY DEVELOPMENT – Trustee Lee Trejo (by Trustee Berkshire)
  - 8A. PASS ORDINANCE 2017-3926 AMENDING THE CODE OF ORDINANCES OF THE VILLAGE OF ROSELLE, CHAPTER 24, “CODE HEARING DEPARTMENT” AND CHAPTER 6 “BUILDINGS” TO PROVIDE FOR ADJUDICATIVE HEARINGS TO FURTHER REGULATE PROPERTY MAINTENANCE VIOLATIONS, BUILDING CODE VIOLATIONS, AND OTHER NUISANCE VIOLATIONS THROUGH THE CODE HEARING DEPARTMENT.  
**Motion** by Trustee Berkshire, second by Trustee Devitt, to Approve Item 8A.  
ROLL CALL:  
AYES: Berkshire, Devitt, Domke, Pileski, Pransky  
NAYS: None  
ABSENT: Trejo  
MOTION CARRIED.
9. ADMINISTRATION – Trustee Heather Pransky
  - 9A. ADOPT RESOLUTION 2017-1995 AUTHORIZING THE TERMINATION OF AN AGREEMENT FOR JANITORIAL SERVICES BETWEEN THE VILLAGE OF ROSELLE AND *CRYSTAL MANAGEMENT AND MAINTENANCE SERVICES CORPORATION*.  
**Motion** by Trustee Pransky, second by Trustee Devitt to Approve Item 9A.  
ROLL CALL:  
AYES: Pransky, Devitt, Berkshire, Pileski, Domke  
NAYS: None  
ABSENT: Trejo  
**MOTION CARRIED.**
  - 9B. ADOPT RESOLUTION 2017-1996 AUTHORIZING THE VILLAGE ADMINISTRATOR TO SIGN AN AGREEMENT FOR JANITORIAL CLEANING SERVICES BETWEEN THE VILLAGE OF ROSELLE AND *ABC COMMERCIAL, INC.*  
**Motion** by Trustee Pransky, second by Trustee Devitt to Approve Item 9B.  
ROLL CALL:  
AYES: Pransky, Devitt, Pileski, Domke, Berkshire  
NAYS: None  
ABSENT: Trejo  
**MOTION CARRIED.**
  - 9C. ADOPT RESOLUTION 2017-1997 AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF SCHAUMBURG, ILLINOIS AND THE VILLAGE OF ROSELLE, ILLINOIS RELATED TO ENGINEERING SERVICES FOR RODENBURG ROAD IMPROVEMENTS.

**Motion** by Trustee Pransky, second by Trustee Devitt to Approve Item 9C.

ROLL CALL:

AYES: Pransky, Devitt, Pileski, Domke, Berkshire

NAYS: None

ABSENT: Trejo

**MOTION CARRIED.**

**Trustee Berkshire** stated that he did not understand what was trying to be accomplished with the engineering study, and the Village has staff that should be able to perform some of the duties, saving the Village thousands of dollars. Many of the items on the list will not be possible for this area. *Phase 1 engineering studies are required for all projects applying for Federal funds. The Phase 1 engineering will analyze all the issues present for the project and make recommendations. Also, Federal funds will pay 70% of this project and Roselle's share would only be 30% which is a big savings for the community.*

**Trustee Berkshire** questions whether any of the other studies the Village has done in this area have some of the information we are looking for. Additionally, Trustee Berkshire suggests that the developer for the new subdivision in this area be required to add some of these components Roselle is looking at adding through this engineering study.

**Trustee Devitt** stated that he was in agreement with some of Trustee Berkshires comments. Trustee Devitt is most concerned about the Railroad Quiet Zone the Village obtained in this area. Adding a bike path may compromise the Quiet Zone. He wants to maintain the Quiet Zone. *This analysis will look at this question, the Village will know what they can and cannot do.*

10. FIRE – Trustee Patrick Devitt

10A. ADOPT RESOLUTION 2017-1998 AUTHORIZING THE MAYOR TO SIGN AND VILLAGE CLERK TO ATTEST TO A CONTRACT FOR CONSTRUCTION SERVICES BETWEEN THE VILLAGE OF ROSELLE AND CHICAGO METROPOLITAN FIRE PREVENTION COMPANY IN THE AMOUNT OF \$7,379.00.

**Motion** by Trustee Devitt, second by Trustee Domke to Approve Item 10A.

ROLL CALL:

AYES: Devitt, Domke, Pileski, Berkshire, Pransky

NAYS: None

ABSENT: Trejo

**MOTION CARRIED.**

11. POLICE – Trustee Bruce Berkshire  
No Report

12. PUBLIC WORKS –Trustee Wayne Domke  
No Report

13. FINANCE – Trustee David Pileski

13A. ACCOUNTS PAYABLE

**Motion** by Trustee Pileski, second by Trustee Devitt, to Approve the Accounts Payable List for October 9, 2017 in the amount of \$799,740.95 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

ROLL CALL:

AYES: Pileski, Devitt, Pransky, Berkshire

NAYS: None

ABSENT: Trejo

ABSTAIN: Domke

**MOTION CARRIED.**

Trustee Domke abstained because he is listed on the bills list.

14. CITIZEN COMMENTS

Donna Hallquist and John Staschke  
Roselle residents

These concerned citizens are worried about the neglect of some of the houses in their neighborhood. They also have a neighbor that feeds the wildlife, which causes problems like skunks and raccoons for the surrounding neighbors. *The residents were asked to take pictures and sent them to the Village Administrator. A Code Enforcer will look into the problem.*

Terri Brown  
Roselle Resident

Ms. Brown would like for someone to show her in the Village Code where it says that it is illegal to park on the gravel area of the driveway. The resident was before the Village asking to pave the gravel a couple of years ago and was told no. *The resident was asked to send a picture with the address to the Village Administrator and a Code Enforcement officer will take a look at it.*

15. EXECUTIVE SESSION - None

16. OTHER BUSINESS - None

17. ADJOURN VILLAGE BOARD MEETING

**Motion** by Trustee Devitt, second by Trustee Domke, to Adjourn the Village Board Meeting at 7:40 p.m.

Upon voice vote: **MOTION CARRIED.**

Submitted on this 23<sup>rd</sup> day of October, 2017.

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Patty Burns, Village Clerk