

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE, 2021
JANUARY 25, 2021
Meeting Held virtually on Zoom
Streamed live on YouTube
Due to COVID-19
5:30 p.m.

1. CALL TO ORDER
The meeting of the Board of Trustees of the Village of Roselle was called to order at 5:30 p.m. by Mayor Maglio.
2. PLEDGE OF ALLEGIANCE – Led by Mayor Maglio.
3. ROLL CALL:
Upon Roll Call the following answered: Mayor Maglio, Trustees Berkshire, Domke, Eichholz, Pileski, Sarno and Trejo.

OTHERS PRESENT: Village Administrator Jeff O’Dell, Assistant Village Administrator Jason Bielawski, Village Attorney Jim Knippen, Finance Director Tom Dahl, Police Chief Steve Herron, Fire Chief Mark Bozik, Public Works Director Karen Young, Assistant Public Works Director Kristin Mehl, Management Analyst Brian Joanis, Economic Development Consultant Steve Jones and Village Clerk Patty Burns.

4. PRESENTATION OF PREPARED AGENDA
Motion by Trustee Berkshire, second by Trustee Trejo, to Amend the Agenda for Item 12A to reflect the following: “Consider a recommendation by staff to prepare a bid package for the 2021 Street Improvement Program reflecting options identified in the attached agenda memorandum”.
ROLL CALL:
AYES: Berkshire, Trejo, Domke, Sarno, Pileski, Eichholz
ABSENT: None
MOTION CARRIED.

5. CITIZEN COMMENTS/QUESTIONS - None

6. OFFICIALS AND STAFF REPORTS

6A. MAYOR

1. PASS ORDINANCE 2021-4130 RATIFYING A MAYORAL EXECUTIVE ORDER DURING THE DELCARATION OF LOCAL STATE OF EMERGENCY.
Motion by Trustee Trejo, second by Trustee Domke, to Approve Item 6A1.

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Eichholz, Sarno, Pileski

NAYS: None

MOTION CARRIED.

2. Request the Finance Committee to meet together with staff to discuss business relief due to Covid-19.

6B. VILLAGE TRUSTEES – No Report

6C. VILLAGE CLERK – No Report

6D. VILLAGE ADMINISTRATOR – No Report

6E. VILLAGE ATTORNEY – No Report.

6F. CHAMBER of COMMERCE LIAISON – No Report

6G. TREASURER’S REPORT – Provided by Finance Director Tom Dahl.

7. **CONSENT AGENDA**

A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF JANUARY 11, 2021.

B. APPROVE AND HOLD THE EXECUTIVE SESSION MINUTES OF MARCH 9, AUGUST 10, NOVEMBER 9 AND DECEMBER 7, 2020.

C. APPROVE AND RELEASE THE EXECUTIVE SESSION MINUTES OF JULY 13, AUGUST 24 AND NOVEMBER 23, 2020.

D. ADOPT RESOLUTION 2021-2356 AUTHORIZING THE VILLAGE ADMINISTRATOR TO SIGN AN ENTERPRISE SERVICE AGREEMENT FOR A MOBILE LICENSE PLATE READER SYSTEM FROM *VIGILANT SOLUTIONS*.

E. ADOPT RESOLUTION 2021-2357 AUTHORIZING THE PURCHASE OF A 2021 FREIGHTLINER DUMP TRUCK FROM *TRANSCHICAGO TRUCK GROUP* IN THE AMOUNT OF \$180,680.00 THROUGH THE JOINT PURCHASING COOPERATIVE SOURCEWELL.

F. APPROVE THE 12TH PARTIAL PAYMENT FOR THE DEVLIN INFLUENT PUMP & SCREENING IMPROVEMENTS PROJECT TO *WILLIAMS BROTHERS CONTRACTING INC.*, IN THE AMOUNT OF \$134,829.03.

Motion by Trustee Domke, second by Trustee Trejo, to Approve the Consent Agenda.

ROLL CALL:

AYES: Domke, Trejo, Eichholz, Pileski, Sarno, Berkshire

NAYS: None

ABSENT: None

MOTION CARRIED.

8. **REGULAR AGENDA**

9. ADMINISTRATION – Trustee Barbara Sarno
No Report

10. FIRE – Trustee Todd Eichholz

10A. ADOPT RESOLUTION 2021-2358 PARTIALLY RESCINDING A PREVIOUSLY APPROVED PURCHASE AND CONFIRMING THE PURCHASE OF A FORD F550 TRUCK CHASSIS FROM *FRIENDLY FORD* IN THE AMOUNT OF \$44,627.00.

Motion by Trustee Eichholz, second by Trustee Trejo, to Approve Item 10A.

ROLL CALL:

AYES: Eichholz, Trejo, Berkshire, Sarno, Pileski, Domke

NAYS: None

ABSENT: None

MOTION CARRIED.

11. POLICE – Trustee Wayne Domke
No Report

12. PUBLIC WORKS –Trustee Bruce Berkshire

12A. CONSIDER A RECOMMENDATION BY STAFF TO PREPARE A BID PACKAGE FOR THE 2021 STREET IMPROVEMENT PROGRAM REFLECTING OPTIONS IDENTIFIED IN THE ATTACHED AGENDA MEMORANDUM.

Motion by Trustee Berkshire, second by Trustee Domke, to Approve Item 12A.

ROLL CALL:

AYES: Berkshire, Domke, Trejo, Pileski, Sarno

NAYS: None

ABSENT: None

ABSTAIN: Eichholz

MOTION CARRIED.

13. FINANCE – Trustee Lee Trejo

13A. **Motion** by Trustee Trejo, second by Trustee Domke, to Approve the Accounts Payable List for January 25, 2021 in the amount of \$1,171,029.08 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

ROLL CALL:

AYES: Trejo, Domke, Sarno, Eichholz, Berkshire, Pileski

NAYS: None

ABSENT: None

MOTION CARRIED.

- 13B. CONSOLIDATE AGENDA ITEMS 13C, 13D, 13E, 13F, AND 13G ABATING PROPERTY TAXES FOR THE 2010B, 2012A, 2012B, 2016A AND 2018 SERIES GENERAL OBLIGATION BONDS-ALTERNATE REVENUE SOURCES.

Motion by Trustee Trejo, second by Trustee Berkshire, to Approve Agenda Item 13B.

ROLL CALL:

AYES: Trejo, Berkshire, Pileski, Sarno, Eichholz, Domke

NAYS: None

ABSENT: None

MOTION CARRIED.

- 13C. PASS ORDINANCE 2021-4131 ABATING THE TAX LEVIED FOR THE YEAR 2020 TO PAY THE PRINCIPAL AND INTEREST ON \$2,720,000 GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2010B, (ORIGINALLY DESIGNATED AS SERIES 2010C) OF THE VILLAGE OF ROSELLE, DUPAGE AND COOK COUNTIES, ILLINOIS.

Motion by Trustee Trejo, second by Trustee Domke, to Approve Agenda Item 13C

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Pileski, Sarno, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

- 13D. PASS ORDINANCE 2021-4132 ABATING THE TAX LEVIED FOR THE YEAR 2020 TO PAY THE PRINCIPAL AND INTEREST ON \$930,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2012A, OF THE VILLAGE OF ROSELLE, DUPAGE AND COOK COUNTIES, ILLINOIS.

Motion by Trustee Trejo, second by Trustee Domke, to Approve Agenda Item 13D

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Pileski, Sarno, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

- 13E. PASS ORDINANCE 2021-4133 ABATING THE TAX LEVIED FOR THE YEAR 2020 TO PAY THE PRINCIPAL AND INTEREST ON \$1,420,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2012B, OF THE VILLAGE OF ROSELLE, DUPAGE AND COOK COUNTIES, ILLINOIS.

Motion by Trustee Trejo, second by Trustee Domke, to Approve Agenda Item 13E

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Pileski, Sarno, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

- 13F. PASS ORDINANCE 2021-4134 ABATING THE TAX LEVIED FOR THE YEAR 2020 TO PAY THE PRINCIPAL AND INTEREST ON \$2,470,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2016A, OF THE VILLAGE OF ROSELLE, DUPAGE AND COOK COUNTIES, ILLINOIS.

Motion by Trustee Trejo, second by Trustee Domke, to Approve Agenda Item 13F

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Pileski, Sarno, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

- 13G. PASS ORDINANCE 2021-4135 ABATING THE TAX LEVIED FOR THE YEAR 2020 TO PAY THE PRINCIPAL AND INTEREST ON \$2,315,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2010B, OF THE VILLAGE OF ROSELLE, DUPAGE AND COOK COUNTIES, ILLINOIS.

Motion by Trustee Trejo, second by Trustee Domke, to Approve Agenda Item 13G

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Pileski, Sarno, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

- 13H. MOTION TO APPROVE ABATEMENT ORDINANCES REPRESENTED AS CONSOLIDATED AGENDA ITEMS 13C, 13D, 13E, 13F AND 13G.

Motion by Trustee Trejo, second by Trustee Domke, to Approve Agenda Item 13H.

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Pileski, Sarno, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

14. COMMUNITY DEVELOPMENT – Trustee David Pileski

14A. PRESENTATION FROM STAFF REGARDING ECONOMIC DEVELOPMENT ACTIVITIES AND PROVIDE DIRECTION ON PROPOSED ECONOMIC DEVELOPMENT PROJECTS.

Economic Development Activities

The activities and efforts of staff made over the past three months have been focused upon achieving several broad objectives:

- Foster a more proactive economic development orientation.
- Enhance communication with brokers/owners marketing property, as well as the general business community.
- Identify and implement pertinent data solutions that will assist with understanding the strengths and opportunities within the Roselle market and using that to drive economic growth.
- Identifying opportunities and programs that may lead to development success.

Economic Development Projects Requiring Further Village Board Direction

1. TIF Incentive Program

The Village Board identified economic development as a priority of its 2018 - 2021 Strategic Plan. Two initiatives of the Strategic Plan include expanding the business retention and recruitment programs. The Village has three established TIF Districts to utilize as economic development tools. Although TIF has been used for redevelopment projects in the past, there is no comprehensive TIF incentive program in place that could expand the business retention and recruitment programs of the Village. Staff has prepared a draft TIF incentive program to establish a framework for future use. The draft includes potential TIF grant programs such as small business micro-grants, site appearance grants, façade-exterior improvement grants, and interior improvement grants. This type of program is very typical for communities with TIF districts. The goal is to provide incentives to catalyze growth and encourage business retention by encouraging a greater degree of private investment within the TIF districts.

Staff is seeking further Board direction on the overall concept of the program. If there is direction to proceed, staff will then undertake the following steps:

- Seek program input from the business community
- Refine the program incorporating Village Board and business community input
- Bring the program back to the Village Board for further discussion and formal approval
- After formal approval, begin marketing the program to solicit development and redevelopment opportunities

2. Village Owned 6.5 Acre Development Site

It has been a goal to seek development of the Village-owned 6.5 acre property located south of I-390 at Roselle Road. Despite early interest from the development community to locate a hotel on the site, nothing ever came to fruition and along with the pandemic impact, the Village has not received further inquiries about the property since early last year. Therefore, staff recommends the Village prepare the site for marketing for potential development.

Trustees liked the TIF Incentive Program, but there was a desire to make something available to all business owners.

Trustee Eichholz recommended that the criteria not be over written with Board opinions because business owners may not want to take advantage of the program.

The Trustees were concerned about the spending and timing with regards to the 6.5 acre site plan.

Trustee Eichholz suggested that the Village needs to have a good idea about what the highest and best use of the property will be before spending money on testing and surveys. Depending on best use will determine the marketing strategy.

Trustee Berkshire voiced concern about spending any funds on this project when there are no interested parties.

Mayor Maglio requested that Trustee Eichholz and Pileski meet and work with staff on this project and bring back another plan for the Board to consider.

15. OTHER - None

16. EXECUTIVE SESSION - None

17. ADJOURN VILLAGE BOARD MEETING

Motion by Trustee Trejo, second by Trustee Eichholz, to Adjourn the Village Board Meeting at 6:30 p.m.

ROLL CALL:

AYES: Trejo, Eichholz, Berkshire, Domke, Pileski, Sarno

NAYS: None

ABSENT: None

MOTION CARRIED.

Submitted on this 8^h day of February 2021.

Patty Burns, Village Clerk