



# THE MINUTES OF THE MEETING

## OF THE BOARD OF TRUSTEES

VILLAGE OF ROSELLE

February 13, 2023

Meeting Held at Roselle Village Hall

Council Chambers

31 S Prospect St

Roselle, IL 60172

Streamed Live on YouTube

### 1) Call To Order

The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 PM by Mayor Pileski.

### 2) Pledge of Allegiance

Led by Mayor Pileski

### 3) Roll Call

#### **Present (6)**

Mayor Pileski, Trustees Berkshire, Della Penna, Domke, Lenisa, Piorkowski, Trejo

#### **Absent (0)**

None

#### *Also Present:*

Village Administrator Jason Bielawski, Village Attorney Michael Castaldo, Finance Director Tom Dahl, Police Chief Steve Herron, Deputy Police Chief Roberto Baretto, Fire Chief Mark Bozik, Deputy Fire Chief Timothy Smeltzer, Public Works Director Karen Young, Public Works Assistant Director Kristin Mehl, Community Development Manager Caron Bricks, Community Relations Coordinator Emily Glimco, and Village Clerk Amanda Hausman

### 4) Approval of the Prepared Agenda As Presented

**Moved by** Trustee Trejo, seconded by Trustee Lenisa  
Upon *voice vote*: **MOTION CARRIED.**

### 5) Village Board Public Comment

- a) **Lawrence Bonk of 661 Walnut Oaks Drive, Roselle** wanted to know what the Village’s vision was for continued development of restaurants in the area. He was dismayed to discover that Little Market was closed. He wanted to know if more businesses were being solicited to come to Roselle. Resident Bonk said he would appreciate more communication from the board to the constituents regarding the vision and progress on it.

*Mayor Pileski acknowledged the weight between the questions “Do we have the customers & demand to support the businesses?” or “Do we get the businesses to support that growth?” He also said that the Village has put full-time staff in place to attract businesses to the community. He remarked that one struggle for the Village is when the right business wants to partner, but property owners are not willing. Trustee Domke added that the board wants to be more transparent but, when efforts are still in deliberation, that progress isn’t made public quite yet. He asked that residents trust that things are happening behind the scenes and that the desired developments are coming.*

## 6) Officials and Staff Reports

### a) Mayor

- i) Mayor Pileski thanked the Roselle Sister Cities’ Polish Committee for a fantastic gala this past weekend with Trustees Domke, Piorkowski, and Trejo also in attendance.
- ii) He then presented the Village Clerk and Green Roselle with a *giant* bag filled with plastic film for their Plastic Film Recycling Campaign with drop-off locations at Clauss Recreation Center, the Roselle Public Library, and Lake Park’s East and West campuses.
- iii) **Passed Ordinance 2023-4259** amending the “Code of Ordinances, Village of Roselle, Illinois” limitation on the number of licenses covering the sale of alcoholic liquors in the Village of Roselle to increase the number of Class “J” Licenses from 2 to 3 for Pho Xich Lo.

Moved by Trustee Trejo, seconded by Domke

AYES (6) Trejo, Domke, Berkshire, Della Penna, Lenisa, Piorkowski

NAYS (0)

ABSENT (0)

Upon roll call: MOTION CARRIED

### b) Village Trustees

- i) **Trustee Piorkowski** shared that the Lake Park Education Foundation’s Golf Classic Fundraiser is Tuesday, March 23rd at Top Golf. He also mentioned that the Roselle

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UMC Food Panty is hosting their 2nd Annual Gala on April 29th.

**c) Village Clerk**

No Report.

**d) Village Attorney**

No Report.

**e) Village Administrator**

No Report.

**7) Unfinished Business**

None.

**8) Approval of the Consent Agenda**

- a) **Approved** the Village Board Minutes of January 23, 2023.
- b) **Passed Ordinance 2023-4260** creating a PACE area and establishing the Illinois Finance Authority Property Assessed Clean Energy Program.
- c) **Adopted Resolution 2023-2621** approving and authorizing the execution of an operation and maintenance agreement by and between the Village of Roselle and the Commuter Rail Division of the Regional Transportation Authority (METRA).
- d) **Adopted Resolution 2023-2622** approving and authorizing payment to Badger Meter, Inc. for the purchase of water meters in the not to exceed amount of \$80,000.
- e) **Adopted Resolution 2023-2623** accepting the Cherry Street Lift Station Forcemain Public Improvements completed in conjunction with the Metro 19 Development.
- f) **Adopted Resolution 2023-2624** approving and authorizing the execution of a agreement by and between the Village of Roselle and Great Lakes Urban Forestry Management, Inc. (EAB Management Services and Tree Inventory Maintenance).

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- g) **Adopted Resolution 2023-2625** approving and authorizing the execution of an agreement by and between the Village of Roselle and Great Lakes Urban Forestry Management, Inc. (Consulting Municipal Forester/Arborist).

Moved by Trustee Trejo, seconded by Domke  
AYES (6) Trejo, Domke, Berkshire, Della Penna, Lenisa, Piorkowski  
NAYS (0)  
ABSENT (0)  
Upon roll call: MOTION CARRIED

----- *REGULAR AGENDA* -----

**9) Community Development (Trustee Wayne Domke)**

None.

**10) Administration (Trustee Tom Della Penna)**

None.

**11) Fire (Trustee Cheryl Lenisa)**

None.

**12) Police (Trustee Lee Trejo)**

None.

**13) Public Works (Trustee Bruce Berkshire)**

None.

**14) Finance (Tom Piorkowski)**

- a) **Approved** the Accounts Payable List for January 23, 2023 in the amount of \$1,513,517.46 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

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**Moved by** Trustee Piorkowski, seconded by Trustee Trejo  
AYES (6) Piorkowski, Trejo, Berkshire, Della Penna, Domke, Lenisa  
NAYS (0)  
ABSENT (0)  
Upon roll call: **MOTION CARRIED**

## 15) New Business

### 16) State of the Village presented by Mayor David Pileski

In 2022, the Village of Roselle supported local businesses as they turned the corner from the pandemic. The board made two different grants available to businesses through its American Rescue Plan Act funding which provided over \$100,000 across 11 different businesses. They also launched a Tax Increment Financing (TIF) grant program to encourage existing businesses located in 1 of the village's 3 TIF districts to continue to invest in their properties. Mayor Pileski added that the highlight of this grant program was Pollyanna's new outdoor patio and its great testament to how government can work with businesses to help them grow and be successful. It also reduced barriers to annex waiving \$371,300 in accrued interest from select recapture agreements to make it easier for neighbors to incorporate into Roselle. Another 2022 highlight was the clean-up after an EF-0 tornado. Over 10 days, 1400 hours, and across 15 communities, Roselle Public Works partnered with other Illinois Public Works Mutual Aid Network communities to restore the village and nearby communities in the tornado's aftermath. Throughout the year, the Mayor and Village Staff also joined state and federal Representatives, Senators, and many local residents to speak out against the CPKC merger. The final decision is anticipated this spring, but Mayor Pileski added that regardless of the decision, the Village will continue to work with the rail company and all government agencies to provide as much relief and protection as possible for residents and businesses. One of the most important tasks that the board completed last year was the adoption of the Village's 2022-2025 Strategic Plan. This was a collaborative effort between elected officials and staff to ensure a solid roadmap for achieving several goals under the following categories: (1) financial stewardship, (2) focused redevelopment, (3) reliable infrastructure, (4) operational sustainability, and (5) customer experience. In addition, the Village has implemented a transparency portal to share progress & achievements on each of these goals with residents. For 2023, Mayor Pileski highlighted the pop art collaboration through with a number of events and cross-marketing activities with the College of DuPage Public Arts Project, DuPage Convention and Visitor's Bureau (DCVB), and Roselle Arts and Culture Foundation to celebrate the Andy Warhol exhibit that is coming to COD this summer. He stated that this is just one way the Village's membership with the DCVB helps to position Roselle in a regional context for broader exposure and opportunities to promote its restaurants, shops, and amenities. Mayor Pileski also announced that this year's Mayor's Cup will be presented to the Rose Parade entries (*community organization & business*) with the best pop art interpretation! This year, Roselle will also leverage its existing projects to see how it can

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continue to see community development come to life. Mayor Pileski touched on the vertical construction of Metro 19, private partnerships with Woodland Windows and 40 S Prospect St, residential construction interest at Village-owned I-390 property and Trinity Daycare properties, and the Lake Street Corridor planning vision. Mayor Pileski stated that infrastructure will be a key focus for the next decade. Lead service line policies, smart water meter pilots, and storm water management studies will be prioritized over the next year. The board has already secured a \$750,000 federal grant with the help of Congressman Raja Krishnamoorthi to help the Village move forward on these priorities. Largest of all, is the and continued engineering and design work for Roselle's wastewater treatment plants which are required to undergo nearly \$100M in upgrades to meet new IL EPA phosphorus discharge limits and increased capacity needs for the town. Mayor Pileski stated that these expensive upgrades are not luxuries or nice-to-haves, but necessary in order to hold a permit to treat wastewater in the state and to ensure that residents don't have worry when water goes down any number of drains in their homes. Due to the additional \$4.5M revenue needed each year, he acknowledged that a project of this size requires community input. Mayor Pileski invited everyone to join in on March 15<sup>th</sup> at 7 PM in-person at Roselle Village Hall, 31 S Prospect St and virtually on YouTube Live to learn more about how the Village obtains its funding, what options Roselle can explore to meet these needs, and how residents can be a part of the decision-making.

**17) Municipal Campus Petal Porch and Petal Promenade Design Engineering Services** presented by Village Administrator Jason Bielawski

In December 2022, the Village Board received a final presentation on the Municipal Campus Master Plan, which establishes a long-term vision for a vibrant and memorable Municipal Campus. The Village Board directed staff to work with the design architect, Confluence, to develop a scope of services for final design services for Petal Porch and Petal Promenade. A cost breakdown and project area are contained on page two of the memo and does not include any work being performed to Prospect St. The breakdown for design is \$101,700 for Petal Porch and \$45,300 for Petal Promenade excluding the porch on the southwest corner of Village Hall. The porch would be part of the Petal Plaza project.

Key design elements in the Petal Porch and Promenade scope include:

- A raised deck with steps, seating steps, and a ramp
- A custom metal shade structure
- Concrete paths
- Painted "petal" concrete pads
- Colorful gardens
- Flexible lawn areas, and
- Moveable site furnishings

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Confluence would serve as the prime consultant and will subcontract with Christopher B Burke Engineering Limited (CBBEL) for civil, structural, and electrical engineering as well as surveying and stormwater review. The scope of work includes: schematic design, design development (site preparation/demolition, layout, grading and drainage, site furnishings, lighting and planting plans), construction documents, bidding and contract negotiation, and construction contract administration. The estimated base cost for the construction of Petal Porch is \$560,000 and Petal Promenade is \$480,000 not including engineering construction oversight, which is typically an additional 10% of the construction costs. The construction of the Porch and Promenade would take about 3 months to complete and would be targeted for late-summer right after the Taste of Roselle. Depending on the construction schedule, some or all the landscaping/plantings would be completed next spring in 2024.

*PETAL PORCH SCOPE*

	<b>Confluence</b> <i>Landscape Architect Prime Consultant</i>	<b>CBBEL</b> <i>Civil, Struc, Elec Engineering; Survey</i>	<b>SUBTOTAL</b>
<b>SUBTOTAL</b>	\$50,000	\$51,700	<b>\$101,700</b>

*PETAL PROMENADE SCOPE*

	<b>Confluence</b> <i>Landscape Architecture Prime Consultant</i>	<b>CBBEL</b> <i>Civil, Struc, Elec Engineering; Survey</i>	<b>SUBTOTAL</b>
<b>SUBTOTAL</b>	\$25,000	\$20,300	<b>\$45,300</b>
<b>TOTAL</b>	<b>\$75,000</b>	<b>\$72,000</b>	<b>\$147,000</b>



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**Funding Options:**

While the FY 2023 budget does not include funding specifically for the landscape architectural and design engineering services, there is adequate funding in the budget to complete these services. Below are a few options for the Village Board to consider:

**American Rescue Plan Act (ARPA) Funding:**

The budget includes \$500,000 for street improvements in case the lowest bid for the annual Street Improvement Program (SIP) exceeded the budgeted amount of \$1,075,000. The SIP bids were opened on February 1 and the lowest bid is about \$1,229,000, which would require using approximately \$153,000 of ARPA funding. Approval of the annual SIP will be on the February 27 Village Board agenda. The remaining \$347,000 could be reallocated to this 3 project. Additionally, \$500,000 was budgeted in case the annual watermain replacement project is over budget. The project is budgeted at \$1,500,000 and will go out to bid in March/April. ARPA funds have to be committed by December 31, 2024 and spent by December 31, 2025.

**General Capital Projects Fund:**

The fund includes \$300,000 for stormwater engineering in the Devlin and Seasons 4 drainage basins. After the budget was adopted, the Village was informed of receiving \$750,000 in federal funding for stormwater funding. While the federal funding has not been received yet, the additional anticipated federal funding would allow the Village Board to consider reallocating the \$300,000 in stormwater engineering towards the Municipal Campus improvements. Staff expects to hear from the federal agency administering the funding within the next two weeks to learn about how the government will disburse this to the Village.

**Implications: Any other implications to be considered?**

Funding for construction and construction engineering oversight of the improvements to Petal Porch and Petal Promenade, which is estimated to cost at least \$1,150,000, is not included in the FY 2023 budget. However, staff will be prepared to discuss funding in late-April/early-May, before the project is put out to bid. By this time, we should know about the disbursement of the federal funding and the watermain project bids. Including the \$1,000,000 in expenditures budgeted for the SIP and watermain, the Village has a minimum of \$1,400,000 in unallocated ARPA funds that could be committed to the construction. For the last several years, the Village has postponed certain maintenance and replacement work within the Municipal Campus improvements project area including the glass lot, water fountain and adjoining brick hardscape as well as the sidewalks, irrigation, lighting, and parking lot adjacent to Village Hall. Most of the costs for this work would be avoided if construction on the Municipal Campus improvements occurs over the next two years.

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**Mayor Pileski** added that it's important to jump on the ARPA funding deadline. **Trustee Berkshire** asked about the shelf life for the design. **Public Works Director Young** answered that it should be pretty long-lived. **Trustee Domke** asked about what maintenance needs to be done on the building that predicated this project. **Village Administrator Bielawski** said that it's not so much on the building itself, but around the building, e.g., tuckpointing on the fountain as well as hardscape element (lighting and underground utilities) concerns. He added that if the board doesn't invest in this proposal, they will still have to consider investing simply to maintain the existing structures. **Public Works Director Young** said that a lot of maintenance has already been deferred, including "Sparkle Lot," the fountain, and the sidewalk in front of Village Hall. **Trustee Berkshire** asked for the bare minimum cost to maintain status quo. **Village Administrator Bielawski** said they can do a better job on quantifying that for the board. **Trustee Berkshire** said he'd like to see a comparison of what must be done versus what can be deferred so they can make the best decision. **Trustee Domke** wanted clarification that none of this proposal is dependent on the Library's development. **Mayor Pileski** confirmed that the evaluation of this proposal could move forward regardless of the Library's success or failure. There was general consensus from the board to move forward with engineering.

#### 18) Village Board Public Comment (Revisited)

- a) **Lawrence Bonk** revisited public comment to ask (a) if other Springbrook Creek residents have brought erosion concerns to the Village Board's attention and (b) if curb work was budgeted for 2023.

**Mayor Pileski** said that one of the things the Village is doing this year is prioritizing neighborhood stormwater studies. **Public Works Assistant Director Mehl** said that Springbrook Creek is not currently not one of the study areas. She will look more into the issue of the ownership of that easement. **Mayor Pileski** stated that the Village does work hand-in-hand with the DuPage County Stormwater Management on these types of issues because there are a lot of interconnected jurisdictional roles to consider. Regarding curb work, **Mayor Pileski** acknowledged that the Village doesn't currently have a 50/50 plan in place for curbs, sidewalks, or trees, but he said that the Village would visit this area to inspect the quality and determine where it would fit on schedule. **Public Works Director Young** added they do evaluate these issues on a case-by-case basis when residents bring their concerns, so they can certainly take a look at it again. **Mayor Pileski** also noted that there is a form on the Village's Public Works page where residents can proactively submit concerns for inspection.

#### 19) Other Business

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**20) Adjourned Village Board Meeting**

**Moved by** Trustee Trejo, seconded by Trustee Della Penna  
Upon *voice vote*: **MOTION CARRIED** at 7:41 PM.

*Submitted on this 13th day of March 2023.*

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Amanda Hausman, Village Clerk

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