

APPROVED 03/14/2022

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE
FEBRUARY 28, 2022
Meeting Held at Roselle Village Hall
Council Chambers
31 S. Prospect
Roselle, IL. 60172
Streamed live on You Tube

1. CALL TO ORDER
The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 p.m. by Mayor Pileski.
2. PLEDGE OF ALLEGIANCE – Led by Mayor Pileski.
3. ROLL CALL:
Upon Roll Call the following answered: Mayor Pileski, Trustees Berkshire, Domke, Lenisa, Piorkowski, and Trejo.
ABSENT: Trustee Della Penna

OTHERS PRESENT: Village Administrator Jason Bielawski, Assistant Village Administrator Brian Joanis, Village Attorney Jim Knippen, Finance Director Tom Dahl, Village Planner/Zoning Administrator Caron Bricks, Fire Chief Mark Bozik, Deputy Fire Chief Dave Gnad, Police Chief Steve Herron, Deputy Police Chiefs Shawn Kooistra and Robert Barreto, Assistant Public Works Director Kristin Mehl, Community Relations Coordinator Melissa Brito, Economic Development Analyst Matthew Galloway and Village Clerk Patty Burns.
4. PRESENTATION OF PREPARED AGENDA
Motion by Trustee Trejo, second by Trustee Domke, to Approve the Prepared Agenda as presented.
Upon voice vote: **MOTION CARRIED.**
5. CITIZEN COMMENTS/QUESTIONS - None
6. OFFICIALS AND STAFF REPORTS
 - 6A. MAYOR
 1. New Business Recognition – J Brand Salon
 2. Mayor Pileski read a Proclamation of Congratulations to the Lake Park Lancettes.
 - 6B. VILLAGE TRUSTEES – Flags for Roselle subscriptions are still open.
 - 6C. VILLAGE CLERK – No Report

- 6D. VILLAGE ADMINISTRATOR – No Report
- 6E. VILLAGE ATTORNEY – No Report
- 6F. TREASURER’S REPORT – Provided by Finance Director Tom Dahl.

7. UNFINISHED BUSINESS

8. **CONSENT AGENDA**

- A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF FEBRUARY 14, 2022.
- B. APPROVE AND HOLD THE EXECUTIVE SESSION MINUTES OF NOVEMBER 1, 2021, JANUARY 10TH AND JANUARY 24, 2022. APPROVE AND RELEASE THE EXECUTIVE SESSION MINUTES OF JUNE 14, 2021.
- C. ADOPT RESOLUTION 2022-2490 AUTHORIZING AN ARPA BUSINESS RELIEF GRANT PROGRAM.

- D. APPROVE AND AUTHORIZE THE REDUCTION OF THE SUBDIVISION BOND FOR THE *TIMBERLEAF SUBDIVISION* FROM \$1,050,388.46 TO \$211,918.89.
Motion by Trustee Trejo, second by Trustee Domke, to Approve the Consent Agenda.

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Lenisa, Piorkowski

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

REGULAR AGENDA

- 9. COMMUNITY DEVELOPMENT – Trustee Bruce Berkshire
No Report
- 10. ADMINISTRATION – Trustee Thomas Piorkowski
- 10A. APPROVE AN INTERGOVERNMENTAL AGREEMENT FORMING THE “*STOP CPKC COALITION*” AND SHARING COSTS TO REPRESENT THE COMMON INTERESTS OF THE PARTIES

RELATED TO THE MERGER OF THE CANADIAN PACIFIC AND
KANSAS CITY SOUTHERN RAILROADS.

Motion by Trustee Piorkowski, second by Trustee Trejo, to approve
Item 10A.

Upon voice vote: **MOTION CARRIED.**

- 10B. ADOPT RESOLUTION 2022-2491 AUTHORIZING THE VILLAGE
ADMINISTRATOR TO REPRESENT THE VILLAGE OF ROSELLE
ON THE “*STOP CPKC COALITION*” AND EXPEND AN AMOUNT
NOT TO EXCEED \$100,000 TO SUPPORT THE LEGAL,
TECHNICAL, PUBLIC AFFAIRS, LOBBYING, LEGISLATIVE AND
OTHER LAWFUL ACTIONS IN FURTHERANCE OF THE
VILLAGE’S AND COALITION’S INTERESTS.

Motion by Trustee Piorkowski, second by Trustee Trejo, to approve
Item 10B.

Upon voice vote: **MOTION CARRIED.**

- 10C. ADOPT RESOLUTION 2022-2492 AUTHORIZING THE VILLAGE
ADMINISTRATOR TO SIGN AN AGREEMENT FOR
PROFESSIONAL SERVICES BETWEEN THE VILLAGE OF
ROSELLE AND *HR GREEN, INC.* FOR CERTIFIED BUILDING
OFFICIAL SERVICES.

Motion by Trustee Piorkowski, second by Trustee Trejo, to
Approve Item 10C.

Upon voice vote: **MOTION CARRIED.**

- 10D. PASS ORDINANCE 2022-4203 AMENDING SECTION 3-32
“CLASSIFICATION OF LICENSES” AND SECTION 3-34 “TERMS
AND FEES” OF CHAPTER THREE “ROSELLE LIQUOR
CONTROL ORDINANCE” OF THE CODE OF ORDINANCES OF
THE VILLAGE OF ROSELLE.

Motion by Trustee Piorkowski, second by Trustee Trejo, to
Approve Item 10D.

ROLL CALL:

AYES: Piorkowski, Trejo, Berkshire, Lenisa, Domke

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

11. FIRE – Trustee Lee Trejo
No Report
12. POLICE – Trustee Tom Della Penna
No Report
13. PUBLIC WORKS –Trustee Wayne Domke
No Report

14. FINANCE – Trustee Cheryl Lenisa

14A. ACCOUNTS PAYABLE

Motion by Trustee Lenisa, second by Trustee Domke, to Approve the Accounts Payable List for February 28, 2022 in the amount of \$1,129,988.65 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

ROLL CALL:

AYES: Lenisa, Domke, Trejo, Piorkowski, Berkshire

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

15. NEW BUSINESS

16. CITIZENS COMMENTS/QUESTIONS – None

17. LAKE STREET CORRIDOR ZONING OVERLAY PRESENTATION

In 2020, DuPage County applied for and received a Local Technical Assistance (LTA) grant from the Chicago Metropolitan Agency for Planning (CMAP) to build on the previously completed Lake Street Corridor plan completed in 2014. This grant is to develop and create a Zoning Overlay Plan for the unincorporated areas in DuPage County along Lake Street between Cloverdale Road and Bloomingdale Road in conjunction with the three impacted communities: Roselle, Bloomingdale, and Hanover Park.

Teska Associates, Inc. and Ancel Glink were selected as the planning consultant to complete the plan. The firms have completed their initial analysis of existing conditions of the corridor, the zoning of all four planning jurisdictions, and the future land use plans set forth by each community. The presentation included their existing conditions findings and soliciting the Board's thoughts on the direction and future of Lake Street and how all four (4) jurisdictions can work together to bring thoughtful and impactful redevelopment to the corridor.

The Village Board was asked what their greatest concern about the current status of this corridor was.

Mayor Pileski stated that the unincorporated properties with distant or disengaged owners that are not invested in the community is a great concern of his.

Trustee Trejo added that the look and feel of the different sides of Lake Street is his concern. It should be uniform.

Trustee Berkshire mentioned that he is concerned that the businesses will not see the value in this type of investment.

Trustee Domke offered gentrification possibilities as a consideration.

18. BANKING SERVICES AGREEMENT

After Finance staff conducted an RFP for banking services in 2015, the Village Board adopted a resolution authorizing the Village Administrator to execute a Banking Services Agreement with Associated Bank on January 25, 2016. The agreement was for three years with an automatic three-year extension that was confirmed on April 1, 2019. Associated Bank has requested another three-year extension of the agreement and staff's recommendation is to extend the agreement. Finance staff has been extremely pleased with Associated Bank's performance and the services they provide which include the following:

- 1) A main depository, accounts payable and payroll account for the Village along with a checking account for the Foreign Fire Fund.
- 2) Positive Pay protection for all three Village accounts.
- 3) ACH fraud protection for ACH withdrawals from the Village accounts.
- 4) Counting of the coins and bills received at the commuter train station payboxes.
- 5) Lockbox services for water bill and miscellaneous bill payments to the Village.
- 6) Purchasing cards for select Village employees
- 7) Merchant processing for the credit card payments received at Village Hall.
- 8) Remote deposit of checks received.

Due to the agreement currently in place, the Village pays no fees to the Bank since any fees are offset by our deposits. In fact, the Village continues to earn interest in this extremely low interest rate environment due to the 0.20% escalator in the agreement.

The positive pay feature was much needed after several attempts by thieves to cash altered Village accounts payable checks. The Village suffered no losses due to the positive pay protection offered by Associated Bank and neither did the bank. Associated Bank has been very accommodating towards the Village's needs and offers new services that they feel would benefit the Village. Staff's recommendation to the Village Board is to grant an additional three-year extension with further direction to conduct an RFQ in the year prior to this agreement expiring.

Staff directed to proceed as recommended.

19. OTHER BUSINESS – Bock Fest Parade

Invitation from the German Sister Cities group for the Village Board to participate in the first ever Bock Fest Parade.
All Trustees were in favor.

20. EXECUTIVE SESSION - None
21. ADJOURN VILLAGE BOARD MEETING
Motion by Trustee Trejo, second by Trustee Domke, to Adjourn the Village Board Meeting at 7:48 p.m.
Upon voice vote: **MOTION CARRIED.**

Submitted on this 14th day of March, 2022.

Patty Burns, Village Clerk