

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE
APRIL 13, 2020
Meeting Held virtually on Zoom
Due to COVID-19
5:30 p.m.

1. CALL TO ORDER

The meeting of the Board of Trustees of the Village of Roselle was called to order at 5:30 p.m. by Mayor Maglio.

Mayor Maglio stated for the record that Heather Pransky submitted her resignation as Village Trustee effective March 17, 2020. The Mayor will present his recommendation to fill the position vacated by Heather Pransky within 60 days as required by state statute.

2. PLEDGE OF ALLEGIANCE – Led by Mayor Maglio.

3. ROLL CALL:

Upon Roll Call the following answered: Mayor Maglio, Trustees Berkshire, Devitt, Domke, Pileski and Trejo.

ABSENT: None

OTHERS PRESENT: Village Administrator Jeff O'Dell, Assistant Village Administrator Jason Bielawski, Village Attorney Jim Knippen, and Village Clerk Patty Burns.

4. CITIZEN COMMENTS/QUESTIONS – submitted prior to meeting by email or voice message.

Jennifer Fisher – Roselle Business Owner

As a small business owner in Roselle for the past 7 years, I would like to suggest that the Village consider waiving the fee for business licenses this year. Most businesses are closed and losing money due to the Covid-19 crisis and waiving the fee would be one way to show that the Village cares about their businesses.

I suggest that all businesses must still apply for a license but the fee for a basic license be waived or partially reduced.

Alex Behrens – Roselle Business Owner

As a local business owner, I am asking, beyond observing the guidelines set forth by the federal, state and local officials, if there is anything more that citizens can do to assist during this period. I would like to be supportive in any way I can.

Trustee Trejo asked what the financial impact to the Village would be if a decision was made to waive business license fees in support of Roselle businesses.

\$105,000 is budgeted for 2020 as business license revenue.

5. PRESENTATION OF PREPARED AGENDA

Motion by Trustee Devitt, second by Trustee Domke, to Approve the Prepared Agenda as presented.

Upon voice vote: **MOTION CARRIED.**

6. OFFICIALS AND STAFF REPORTS

6A. MAYOR

1. Adopt Resolution 2020-2266 extending a declaration of local state of emergency entered into March 20, 2020.

Motion by Trustee Devitt, second by Trustee Domke, to Approve Item 6A1.

Upon voice vote: **MOTION CARRIED.**

2. Pass Ordinance 2020-4098 ratifying and adopting actions by Mayoral executive order during the declaration of local state of emergency.

Motion by Trustee Devitt, second by Trustee Domke, to Approve Item 6A2.

ROLL CALL:

AYES: Devitt, Domke, Berkshire, Pileski, Trejo

NAYS: None

MOTION CARRIED.

6B. VILLAGE TRUSTEES – No Report

6C. VILLAGE CLERK – No Report

6D. VILLAGE ADMINISTRATOR – Jeff O'Dell provided the Trustees with a COVID-19 budgetary response plan.

Trustee Berkshire questioned the \$4000 bond purchase reimbursement the Village may be responsible for if the Street Improvement project is delayed or canceled. *If the project is just delayed, the bond will still be needed. If canceled, the bonding commitment should not be needed and therefore should be refundable to the contractor. The Village should not have to refund the fee.*

Trustee Pileski supports delaying purchases but would like to see contracts held as pending if possible.

Trustees were comfortable with delaying the Zoning Ordinance update since staff feel the project is at a safe place to put it on hold.

Trustee were comfortable with delaying purchases, delaying hiring where possible and hold currently let projects as pending if possible.

6E. VILLAGE ATTORNEY – No Report

6F. CHAMBER of COMMERCE LIAISON – No Report

6G. TREASURER'S REPORT – No Report

7. **CONSENT AGENDA**

- A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF MARCH 9, 2020.
- B. PRESENTATION AND APPROVAL OF COMMITTEE OF THE WHOLE MINUTES OF MARCH 9, 2020.
- C. PASS ORDINANCE 2020-4099, AMENDING SECTIONS 1 AND 3 OF APPENDIX V "NO PARKING" OF CHAPTER 10 "TRAFFIC CODE", OF THE CODE OF ORDINANCES OF THE VILLAGE OF ROSELLE.
- D. PASS ORDINANCE 2020-4100, AMENDING SECTION 5 OF APPENDIX V "NO PARKING" OF CHAPTER 10, "TRAFFIC CODE", OF THE CODE OF ORDINANCES OF THE VILLAGE OF ROSELLE.
- E. AUTHORIZE THE PUBLIC WORKS DIRECTOR TO SUBMIT THE ILLINOIS JOINT PURCHASE REQUISITION FOR BULK ROAD SALT.

Motion by Trustee Devitt, second by Trustee Trejo, to Approve the Consent Agenda.

ROLL CALL:

AYES: Devitt, Trejo, Berkshire, Pileski, Domke

NAYS: None

ABSENT: None

MOTION CARRIED.

8. **REGULAR AGENDA**

9. COMMUNITY DEVELOPMENT – Trustee David Pileski

- 9A. ADOPT RESOLUTION 2020-2267, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE VILLAGE OF ROSELLE AND *HR GREEN, INC.* FOR BUILDING AND SITE CIVIL PLAN REVIEW SERVICES ASSOCIATED WITH THE AVGERIS AND ASSOCIATES, INC. EAST IRVING PARK ROAD DEVELOPMENT PROJECT.

Motion by Trustee Pileski, second by Trustee Domke to Approve Item 9A.

ROLL CALL:

AYES: Pileski, Domke, Berkshire, Trejo, Devitt

NAYS: None

ABSENT: None

MOTION CARRIED.

- 9B. ADOPT RESOLUTION 2020-2268, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE VILLAGE OF ROSELLE AND *WALKER CONSULTANTS.*

Motion by Trustee Pileski, second by Trustee Domke to Approve Item 9B.

ROLL CALL:

AYES: Pileski, Domke, Trejo, Devitt, Berkshire

NAYS: None

ABSENT: None

MOTION CARRIED

10. ADMINISTRATION – Trustee Patrick Devitt
No Report

11. FIRE –
No Report

12. POLICE – Trustee Wayne Domke
No Report

13. PUBLIC WORKS –Trustee Bruce Berkshire

13A. ADOPT RESOLUTION 2020-2269, AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 2 FOR DEVLIN WWTP INFLUENT PUMP AND SCREENING PROJECT BETWEEN THE VILLAGE OF ROSELLE AND *WILLIAMS BROTHERS CONSTRUCTION, INC.* IN THE ADDITIVE AMOUNT OF \$2,766.00.

Motion by Trustee Berkshire, second by Trustee Trejo, to Approve Item 13A.

ROLL CALL:

AYES: Berkshire, Trejo, Devitt, Pileski, Domke

NAYS: None

ABSENT: None

MOTION CARRIED.

13B. ADOPT RESOLUTION 2020-2270, AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 1 FOR THE WASTEWATER FACILITIES MASTER PLAN PROJECT BETWEEN THE VILLAGE OF ROSELLE AND *TROTTER AND ASSOCIATES, INC.* IN THE AMOUNT OF \$14,440.00.

Motion by Trustee Berkshire, second by Trustee Trejo, to Approve Item 13B.

ROLL CALL:

AYES: Berkshire, Trejo, Pileski, Domke, Devitt

NAYS: None

ABSENT: None

MOTION CARRIED.

Trustee Domke asked if these expenses are able to be charged off to TIF.

Yes, these allowable charges will be noted in the final development agreement.

14. FINANCE – Trustee Lee Trejo

14A. ACCOUNTS PAYABLE – None

15. CITIZEN COMMENTS - None
16. EXECUTIVE SESSION
17. OTHER BUSINESS - None
18. ADJOURN VILLAGE BOARD MEETING
Motion by Trustee Trejo, second by Trustee Domke, to Adjourn the Village Board Meeting at 6:12 p.m.
Upon voice vote: **MOTION CARRIED.**

Submitted on this 11th day of May, 2020.

Patty Burns, Village Clerk