

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE
MAY 9, 2022
Meeting Held at Roselle Village Hall
Council Chambers
31 S. Prospect
Roselle, IL. 60172
Streamed live on You Tube

1. CALL TO ORDER
The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 p.m. by Mayor Pileski.
2. PLEDGE OF ALLEGIANCE – Led by Mayor Pileski.
3. ROLL CALL:
Upon Roll Call the following answered: Mayor Pileski, Trustees Berkshire, Della Penna, Domke, Lenisa, Piorkowski, and Trejo.
ABSENT: None

OTHERS PRESENT: Village Administrator Jason Bielawski, Assistant Village Administrator Brian Joanis, Village Attorney Jim Knippen, Finance Director Tom Dahl, Community Development Manager Caron Bricks, Fire Chief Mark Bozik, Deputy Fire Chief Dave Gnadt, Police Chief Steve Herron, Deputy Police Chiefs Shawn Kooistra and Robert Barreto, Public Works Director Karen Young, Community Relations Coordinator Melissa Brito, Economic Development Analyst Matthew Galloway and Village Clerk Patty Burns.

4. PRESENTATION OF PREPARED AGENDA
Motion by Trustee Trejo, second by Trustee Domke, to Approve the Prepared Agenda as presented.
Upon voice vote: **MOTION CARRIED.**
5. CITIZEN COMMENTS/QUESTIONS - None
6. OFFICIALS AND STAFF REPORTS
 - 6A. MAYOR –
 1. Conduct a Public Hearing concerning the Intent of the President and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois to sell not to exceed \$14,750.00 General Obligation Bonds (Alternate Revenue Source).
Motion by Trustee Trejo, second by Trustee Domke, to Open the Public Hearing at 7:01 p.m.

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Piorkowski, Lenisa, Della
Penna

NAYS: None

ABSENT: None

MOTION CARRIED.

There were no questions from the Board of Trustees.

There were no questions from the audience.

No member of the audience asked to speak for or against
the purchase of bonds.

Motion by Trustee Trejo, second by Trustee Domke, to
Close the Public Hearing at 7:03 p.m.

- 6B. VILLAGE TRUSTEES – **Trustee Tom Piorkowski** noted that the Roselle Public Library was holding a used book sale.
 - 6C. VILLAGE CLERK – No Report
 - 6D. VILLAGE ADMINISTRATOR – No Report.
 - 6E. VILLAGE ATTORNEY – Agenda Item 8C requires a majority vote.
 - 6F. TREASURER’S REPORT – No Report
7. UNFINISHED BUSINESS
8. **CONSENT AGENDA**
- A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF APRIL 25, 2022.
 - B. ADOPT RESOLUTION 2022-2520 AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE *VILLAGE OF SCHAUMBURG*, ILLINOIS AND THE VILLAGE OF ROSELLE, ILLINOIS RELATED TO METRA CROSSING IMPROVEMENTS FOR THE RODERBURG ROAD IMPROVEMENTS.
 - C. PASS ORDINANCE 2022-4210 TO DECLARE SURPLUS, CERTAIN PERSONAL PROPERTY OF THE VILLAGE OF ROSELLE.
 - D. ADOPT RESOLUTION 2022-2521 AUTHORIZING THE MAYOR TO EXECUTE AND DIRECTING THE VILLAGE CLERK TO ATTEST TO A LICENSE AGREEMENT BETWEEN THE VILLAGE OF ROSELLE AND

*MILESTONE HOLDINGS, LLC. FOR THE USE OF PROPERTY
LOCATED AT 107 MAIN STREET, ROSELLE, ILLINOIS (MOZAIC
INSTALLATION).*

Motion by Trustee Trejo, second by Trustee Domke, to Approve
the Consent Agenda.

ROLL CALL:

AYES: Trejo, Domke, Lenisa, Della Penna, Piorkowski, Berkshire

NAYS: None

ABSENT: None

MOTION CARRIED.

REGULAR AGENDA

9. COMMUNITY DEVELOPMENT – Trustee Bruce Berkshire

9A. OPEN A PUBLIC HEARING FOR THE ANNEXATION OF 6N217
GOODRIDGE TERRACE.

Motion by Trustee Berkshire, second by Trustee Trejo, to Open the
Public Hearing at 7:06 p.m.

ROLL CALL:

AYES: Berkshire, Trejo, Piorkowski, Lenisa, Della Penna, Domke

NAYS: None

ABSENT: None

MOTION CARRIED.

There were no questions from the audience.

There were no questions from the Board.

No person asked to speak in favor or against the petition.

9B. CLOSE THE PUBLIC HEARING FOR THE ANNEXATION OF
6N217 GOODRIDGE TERRACE.

Motion by Trustee Berkshire, second by Trustee Trejo, to Close
the Public Hearing at 7:07 p.m.

Upon Voice Vote: All Ayes

MOTION CARRIED.

9C. PASS ORDINANCE 2022-4211 AUTHORIZING EXECUTION OF
AN ANNEXATION AGREEMENT FOR 6N217 GOODRIDGE
TERRACE.

Motion by Trustee Berkshire, second by Trustee Trejo, to Approve
Item 9C.

ROLL CALL:

AYES: Berkshire, Trejo, Domke, Lenisa, Della Penna, Piorkowski

NAYS: None

ABSENT: None

MOTION CARRIED.

- 9D. PASS ORDINANCE 2022-4212 ANNEXING TERRITORY TO THE VILLAGE OF ROSELLE, DUPAGE AND COOK COUNTIES, ILLINOIS, AND ESTABLISHING R-1 SINGLE FAMILY RESIDENCE ZONING AND AMENDING THE ZONING MAP FOR 6N217 GOODRIDGE TERRACE.

Motion by Trustee Berkshire, second by Trustee Trejo, to Approve Item 9D.

ROLL CALL:

AYES: Berkshire, Trejo, Lenisa, Della Penna, Piorkowski, Domke

NAYS: None

ABSENT: None

MOTION CARRIED.

- 9E. ADOPT RESOLUTION 2022-2522 APPROVING A PLAT OF SUBDIVISION (LOT SPLIT) FOR THE MORAWA SUBDIVISION.

Motion by Trustee Berkshire, second by Trustee Trejo, to Approve Item 9E.

Upon Voice Vote: All Ayes.

MOTION CARRIED.

- 9F. OPEN A PUBLIC HEARING FOR THE ANNEXATION OF 20 ALBION AVENUE.

Motion by Trustee Berkshire, second by Trustee Trejo, to Open the Public Hearing at 7:08 p.m.

ROLL CALL:

AYES: Berkshire, Trejo, Piorkowski, Domke, Lenisa, Della Penna

NAYS: None

ABSENT: None

MOTION CARRIED.

There were no questions from the audience.

There were no questions from the Board.

No person asked to speak in favor or against the petition.

- 9G. CLOST THE PUBLIC HEARING FOR THE ANNEXATION OF 20 ALBION AVENUE.

Motion by Trustee Berkshire, second by Trustee Trejo, to Close the Public Hearing at 7:09 p.m.

Upon Voice Vote: All Ayes

MOTION CARRIED.

- 9H. PASS ORDINANCE 2022-4213 AUTHORIZING EXECUTION OF AN ANNEXATION AGREEMENT FOR 20 ALBION AVENUE.

Motion by Trustee Berkshire, second by Trustee Trejo, to Approve Item 9H.

ROLL CALL:

AYES: Berkshire, Trejo, Domke, Lenisa, Della Penna, Piorkowski

NAYS: None

ABSENT: None

MOTION CARRIED.

- 9I. PASS ORDINANCE 2022-4214 ANNEXING TERRITORY TO THE VILLAGE OF ROSELLE, DUPAGE AND COOK COUNTIES, ILLINOIS, AND ESTABLISHING R-2 SINGLE FAMILY RESIDENCE ZONING AND AMENDING THE ZONING MAP FOR 20 ALBION AVENUE.
Motion by Trustee Berkshire, second by Trustee Trejo, to Approve Item 9I.
ROLL CALL:
AYES: Berkshire, Trejo, Lenisa, Della Penna, Piorkowski, Domke
NAYS: None
ABSENT: None
MOTION CARRIED.
10. ADMINISTRATION – Trustee Thomas Piorkowski
No Report
11. FIRE – Trustee Lee Trejo
No Report
12. POLICE – Trustee Tom Della Penna
No Report
13. PUBLIC WORKS –Trustee Wayne Domke
No Report
14. FINANCE – Trustee Cheryl Lenisa
- 14A. ACCOUNTS PAYABLE
Motion by Trustee Lenisa, second by Trustee Domke, to Approve the Accounts Payable List for May 9, 2022 in the amount of \$1,209,212.61 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.
ROLL CALL:
AYES: Lenisa, Domke, Della Penna, Berkshire, Piorkowski, Trejo
NAYS: None
ABSENT: None
MOTION CARRIED.
15. NEW BUSINESS
16. CITIZENS COMMENTS/QUESTIONS

Jennifer Crowley spoke in favor of animal grooming services as a home occupation in Roselle.

Roberta Borrino spoke in favor of allowing in home pet grooming services in Roselle.

17. MUNICIPAL CAMPUS MASTER PLAN PRESENTATION

The Village's Comprehensive Plan adopted in 2016 was completed by Gingko Associates, which identified the municipal campus as an opportunity area for defining and developing distinct characteristics that would address the community's interest for a stronger sense of place by creating a central village square/village green area. Beginning in the fall of 2021, a working group of Village and Library representatives engaged with Gingko Associates in a visioning process for the municipal campus and library areas including adjoining areas of the Town Center. The key outcomes from the process are the creation of: an outdoor green space that would serve as a destination and host programming, a more pedestrian friendly environment, convenient shared parking, and a stronger physical connection to Main Street.

Staff was directed to begin looking at opportunities to further the vision.

18. ANIMAL GROOMING TEXT AMENDMENT DISCUSSION

On May 3, 2022, the Planning and Zoning Commission held a public hearing to consider zoning ordinance text amendments regarding animal grooming services.

The P&Z recommended the following with a vote of 4-2. The two "no" votes would have voted to prohibit the use as a home occupation.

- Animal grooming as a Level 2 home occupation (which requires a special use permit)
 - A special use requires a public hearing before the Planning & Zoning Commission, with a recommendation made to the Village Board
- Only 1 animal to be groomed on site at a time
- All grooming activities take place inside the house
- Homeowner permission (if occupied by a renter)
- Proof of liability insurance

There was also discussion of permitting it only in single-family residences, although the P&Z ultimately recommended it as a special use in order to review the location and recommend additional conditions depending on the location. Other concerns included noise levels, number of dogs being held in the home at once, ensuring proper removal of waste, and enforceability (by staff) of any conditions imposed upon the business.

Two members of the public submitted in comment in advance. Both were in favor of allowing animal grooming as a home occupation.

Trustee Berkshire stated that he is not in favor of requiring a special use for this type of business. He also feels that this type of home business occupation is acceptable in single family residence zoning only. Additionally, the business should be allowed to have 2 animals on site at a time, one being groomed while the other is drying. The Village should not require liability insurance for this home occupation if it is not required for other home business occupations. All trustees were in agreement.

Trustee Domke asked for clarification on whether products can be sold on site. *Products can only be sold as a part of the grooming service.*

Staff directed to proceed with Trustee recommendations.

19. OTHER BUSINESS – None

20. EXECUTIVE SESSION

Motion by Trustee Trejo, second by Trustee Della Penna, to go into an Executive Session at 7:45 p.m. pursuant to the requirements of the Illinois Open Meetings Act under Exemptions 5 ILCS 120/2 (c) to discuss 1 Appointment and Performance of Legal Counsel, **21 Executive Session Minutes**, 5 Real Property, 12 Risk Management, **11 Litigation**, and 3 Collective Bargaining and Personnel.

ROLL CALL:

AYES: Trejo, Della Penna, Domke, Lenisa, Berkshire, Piorkowski

NAYS: None

ABSENT: None

MOTION CARRIED.

ADJOURN EXECUTIVE SESSION

Motion by Trustee Della Penna, second by Trustee Trejo, to Adjourn the Executive Session at 8:22 p.m.

Upon Voice Vote: **MOTION CARRIED.**

21. ADJOURN VILLAGE BOARD MEETING

Motion by Trustee Trejo, second by Trustee Domke, to Adjourn the Village Board Meeting at 7:46 p.m.

Upon voice vote: **MOTION CARRIED.**

Submitted on this 23rd day of May, 2022.

Patty Burns, Village Clerk