

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE
JUNE 27, 2022
Meeting Held at Roselle Village Hall
Council Chambers
31 S. Prospect
Roselle, IL. 60172
Streamed live on You Tube

1. CALL TO ORDER

The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 p.m. by Mayor Pileski.

2. PLEDGE OF ALLEGIANCE – Led by Mayor Pileski.

3. ROLL CALL:

Upon Roll Call the following answered: Mayor Pileski, Trustees Della Penna, Domke, Lenisa, Piorkowski, and Trejo.

ABSENT: Trustee Berkshire

OTHERS PRESENT: Village Administrator Jason Bielawski, Assistant Village Administrator Brian Joanis, Village Attorney Sam Tornatore, Finance Director Tom Dahl, Fire Chief Mark Bozik, Police Chief Steve Herron, Deputy Police Chief Robert Baretto, Public Works Director Karen Young, Assistant Public Works Director Kristin Mehl, Community Development Manager Caron Bricks, Community Relations Coordinator Melissa Brito, Economic Development Analyst Matthew Galloway and Deputy Village Clerk Elizabeth Sheffer.

4. PRESENTATION OF PREPARED AGENDA

Motion by Trustee Domke, second by Trustee Trejo to Approve the Prepared Agenda as presented.

Upon voice vote: **MOTION CARRIED.**

5. CITIZEN COMMENTS/QUESTIONS - None.

6. OFFICIALS AND STAFF REPORTS

6A. MAYOR – The mayor presented the Mayor’s Cup to representatives of Stan’s Service Station and Roselle Middle School Marching Band, as they were named best in category, business and non-profit, in this year’s Rose Parade. The cup will be in residency in their locations for a future month of their choosing.

There are three applicants for the Village Clerk vacancy, due to the retirement of Village Clerk, Patricia Burns. Interviews will be conducted at the end of this week.

The FY 2021 Annual Comprehensive Financial report was conducted in March. The ACFR was presented by Jason Coyle, Partner at Baker Tilly US, LLP.

Foster & Foster was hired to prepare the Actuarial Valuation Disclosure Reports for the Roselle Police Pension Fund and the Roselle Firefighters' Pension Fund. Heidi Andorfer from Foster & Foster presented the reports.

- 6B. VILLAGE TRUSTEES – No Report.
 - 6C. VILLAGE CLERK – No Report.
 - 6D. VILLAGE ADMINISTRATOR – No Report.
 - 6E. VILLAGE ATTORNEY – No Report.
 - 6F. TREASURER'S REPORT – Given by Finance Director Tom Dahl.
7. UNFINISHED BUSINESS
8. **CONSENT AGENDA**
- A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF JUNE 16, 2022.
 - B. APPROVE THE RELEASE OF THE EXECUTIVE SESSION MINUTES OF MAY 10, 1986, JUNE 8, 2009, JULY 25 AND NOVEMBER 14, 2011; JANUARY 14, MARCH 11, MARCH 25, APRIL 22, JUNE 10, JULY 8, SEPTEMBER 9, SEPTEMBER 23, OCTOBER 14, NOVEMBER 4, DECEMBER 9, DECEMBER 16, AND DECEMBER 17, 2013; JULY 14, 2014, AND SEPTEMBER 12, 2016.
 - C. ADOPT RESOLUTION 2022-2538 APPROVING THE ASSESSMENT PLAT FOR 333 E. IRVING PARK ROAD.
 - D. ADOPT ORDINANCE 2022-4219 AMENDING ORDINANCES 1988-1742, 1990-1923, 1990-1970, 1991-2114, 1991-2117, 1991-2129, 1992-2038, 1992-2145, 1992-2148, 1992-2149, 1992-2178, 1993-2349, 1995-2451, 1996-2555, 2000-2760, 2000-2774, 2000-2788, 2003-3020, 2003-3032, 2004-3059, 2004-3063, 2004-3084, 2004-3092, 2011-3604, and 2013-3699.

- E. ADOPT ORDINANCE 2022-4220 APPROVING AND AUTHORIZING THE EXECUTION OF A SHORT-TERM LEASE AGREEMENT FOR THE PROPERTY COMMONLY REFERRED TO AS 333 E. IRVING PARK RD, ROSELLE, ILLINOIS 60172.
- F. ADOPT RESOLUTION 2022-2539 AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR ENGINEERING SERVICES FOR THE IEPA WASTEWATER PROJECT PLANNING SUBMITTAL BETWEEN THE VILLAGE OF ROSELLE AND *TROTTER AND ASSOCIATES, INC.* IN THE AMOUNT OF \$25,300.00.
Motion by Trustee Trejo, second by Trustee Domke, to Approve the Consent Agenda.
ROLL CALL:
AYES: Trejo, Domke, Della Penna, Piorkowski, Lenisa
NAYS: None
ABSENT: Berkshire
MOTION CARRIED.

REGULAR AGENDA

9. COMMUNITY DEVELOPMENT – Trustee Wayne Domke
No Report.
10. ADMINISTRATION – Trustee Tom Della Penna
No report.
11. FIRE – Trustee Cheryl Lenisa
- 11A. ADOPT RESOLUTION 2022-2540 TO EXECUTE A CONTRACT BETWEEN THE VILLAGE OF ROSELLE AND *FOUR SEASONS GARAGE DOORS* FOR THE PURCHASE AND INSTALLATION OF GARAGE DOORS AND OPENERS AT THE FIRE DEPARTMENT IN THE AMOUNT OF \$84,750.00.
Motion by Trustee Lenisa, second by Trustee Trejo, to Approve Item 11A.
ROLL CALL:
AYES: Lenisa, Trejo, Domke, Della Penna, Piorkowski
NAYS: None
ABSENT: Berkshire
MOTION CARRIED.
12. POLICE – Trustee Lee Trejo
No Report
13. PUBLIC WORKS –Trustee Trejo, for Trustee Bruce Berkshire
- 13A. ADOPT RESOLUTION 2022-2541 AUTHORIZING THE APPROVAL OF PAYMENT TO *HARTFORD EXTERIORS* FOR

THE ROOF REPLACEMENT AT THE BOTTERMAN WWTP
PRESS BUILDING & WATER WEST PRESSURE ADJUSTING
STATION IN THE AMOUNT OF \$29,080.00.

Motion by Trustee Trejo, second by Trustee Domke, to Approve
Item 13A.

ROLL CALL:

AYES: Trejo, Domke, Lenisa, Della Penna, Piorkowski

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

- 13B. ADOPT RESOLUTION 2022-2542 AUTHORIZING THE MAYOR
TO APPROVE AND EXECUTE CHANGE ORDER NO. 1 FOR THE
2022 SANITARY SEWER LINING PROJECT BETWEEN THE
VILLAGE OF ROSELLE AND *HOERR CONSTRUCTION, INC.*,
FOR ADDITIONAL WORK IN THE AMOUNT OF \$10,787.90.

Motion by Trustee Trejo, second by Trustee Domke, to Approve
Item 13B.

ROLL CALL:

AYES: Trejo, Domke, Lenisa, Della Penna, Piorkowski

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

14. FINANCE – Trustee Thomas Piorkowski

- 14A. ACCOUNTS PAYABLE

Motion by Trustee Piorkowski, second by Trustee Trejo, to
Approve the Accounts Payable List for June 27, 2022 in the amount
of \$1,304,441.19 in order that the amounts approved by the Board
of Trustees agree with the amounts posted in the General Ledger.

ROLL CALL:

AYES: Piorkowski, Trejo, Domke, Della Penna, Lenisa

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

15. EXECUTIVE SESSION – None.

16. ADOPT RESOLUTION 2022-2543 AUTHORIZING A SIDE LETTER
BETWEEN THE VILLAGE OF ROSELLE AND THE *ROSELLE
PROFESSIONAL FIREFIGHTER'S ASSOCIATION, IAFF LOCAL 4051.*

Motion by Trustee Lenisa, second by Trustee Trejo, to Approve Item 16.

ROLL CALL:

AYES: Lenisa, Trejo, Piorkowski, Domke, Della Penna.

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

17. NEW BUSINESS
18. CITIZENS COMMENTS/QUESTIONS - None
19. IRVING GASMART SPECIAL USE

At the public hearing held on April 5, 2022, the Planning and Zoning Commission (P&Z) made a negative recommendation (2-3) for a special use for an automobile service station (gas station) at 38 E. Irving Park Road. Two (2) members of the public spoke during the public hearing and were against the petition. The members of the P&Z that voted against the request cited traffic and safety concerns. Staff has requested a complete reconstruction of the parking lot, curb lines, sidewalks, etc. as the property has not received regular maintenance or improvements in numerous years. The petitioner is requesting the ability to make repairs to specific areas in lieu of total reconstruction as requested by staff. Staff, in consultation with the Village Attorney, is seeking direction on the level of improvement the petitioner will need to make to the property as a condition for approval. Recent photos of the property were presented to the Board.

Trustee Trejo asked staff whether the property meets code? *Staff reported that it does meet code.*

Staff was directed to go back to the petitioner and propose surface patching be done to the property.

20. ELECTRICITY AND NATURAL GAS SUPPLY CONTRACT

The Village's existing electricity supply agreements expire in December, 2022. One agreement is for street lighting and the other is for various Village facilities including two wastewater treatment plants, various water and wastewater pumping locations, and the Metra station. Additionally, the village has not signed a natural gas contract with a competitive supplier. The concept has been evaluated in the past, but the value proposition did not benefit the Village because gas prices have been low for over 15 years. The new market environment has increased the gas utility's pricing (Nicor) more rapidly than the competitive market. Therefore, Satori Energy recommends the village approve a natural gas contract as well to save about \$30,000 over the next year. Switching to a competitive supplier will not interfere with the annual lump sum payment the Village receives from Nicor. Staff has been in contact with the Village's energy consultant, Satori Energy, about the timing for receiving competitive bids for new agreements. Satori Energy suggests that it is most advantageous for the Village to execute a twenty-four (24) or thirty-six (36) month contract now to hedge the Village's risk against more price increases between now and December to receive the lowest priced term possible.

Trustee Domke asked staff if the village would have to execute a 36-month contract to lock in rates? *Staff indicated that shorter agreements would mean an increase in rates. A 36-month commitment would result in lower rates.*

Staff was directed to move forward as recommended, with 36-month contracts with suppliers.

21. OTHER BUSINESS – None

22. ADJOURN VILLAGE BOARD MEETING

Motion by Trustee Trejo, second by Trustee Della Penna, to Adjourn the Village Board Meeting at 7:52 p.m.

Upon voice vote: **MOTION CARRIED.**

Submitted on this 11th day of July, 2022.

Elizabeth Sheffer, Deputy Village Clerk