



APPROVED 07/24/2023

THE MINUTES OF THE MEETING

OF THE BOARD OF TRUSTEES

VILLAGE OF ROSELLE

July 10, 2023

Meeting Held at Roselle Village Hall

Council Chambers

31 S Prospect St

Roselle, IL 60172

Streamed Live on YouTube

1) Call To Order

The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 PM by Mayor Pileski.

2) Pledge of Allegiance

Led by Mayor Pileski

3) Roll Call

Present (6)

Mayor Pileski, Trustees Della Penna, Domke, Forsythe, Lenisa, Piorkowski, Trejo

Absent (0)

None.

Also Present:

Village Administrator Jason Bielawski, Assistant Village Administrator Brian Joanis, Village Attorney Michael Castaldo, Finance Director Tom Dahl, Police Chief Roberto Barreto, Fire Chief Mark Bozik, Deputy Fire Chief Timothy Smeltzer, Public Works Director Karen Young, Assistant Public Works Director Kristin Mehl, Community Development Manager Caron Bricks, Economic Development Analyst Matthew Galloway, Community Relations Coordinator Emily Glimco, and Village Clerk Amanda Hausman

4) Approval of the Agenda

Moved by Trustee Domke, seconded by Trustee Trejo

Upon *voice vote*: **MOTION CARRIED.**

5) Village Board Public Comment

- a) Sue Lakics and Karen Andrews of Roselle wrote in advance: “We would like a neighborhood watch sign installed on the 900 block of West Pine Ave.”

Chief Barreto noted that Roselle’s new community resource communicator will be bringing back the Neighborhood Watch Program.

6) Officials and Staff Reports

b) Mayor

- i) **Mayor Pileski** swore in new Roselle Police Officers – Justin Betz and Kyle Paul. **Officer Betz** and **Officer Paul** expressed their gratitude with the board, family, and friends in attendance. **Mayor Pileski** welcomed the officers into the Roselle family and thanked their families for sharing them with the Department and community.

c) Village Trustees

- i) **Trustee Domke** commented that Roselle’s Fourth of July Fireworks were great and that he received positive comments.

d) Village Clerk

No Report.

e) Village Attorney

No Report.

f) Village Administrator

No Report.

- g) [FY 2022 Annual Comprehensive Financial Report](#) by Jason Coyle of Baker Tilly US, LLP presented by Finance Director Tom Dahl and Baker Tilly’s Jason Coyle

7) Unfinished Business

None.

2) Approval of the Consent Agenda

KEY:

Roselle Red – Ordinance

Light Green – Resolution

- a) **Approved** the joint Village Board of Trustees and Planning and Zoning Commission Meeting Minutes of June 22, 2023.
- b) **Approved** Village Board Minutes of June 26, 2023.
- c) **Passed Ordinance 2023-4291** amending Ordinance No. 80-949 establishing a pay plan for the Village officers and employees.

Moved by Trustee Trejo, seconded by Trustee Domke
AYES (6) Trejo, Domke, Della Penna, Forsythe, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

----- *REGULAR AGENDA* -----

3) Community Development (Trustee Cheryl Lenisa)

None.

4) Administration (Trustee Dena Forsythe)

None.

5) Fire (Trustee Lee Trejo)

None.

6) Police (Trustee Wayne Domke)

None.

7) Public Works (Trustee Tom Piorkowski)

None.

8) Finance (Tom Della Penna)

- a) **Approved** the Accounts Payable List for July 10, 2023 in the amount of \$1,340,620.77 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

KEY:

Roselle Red – Ordinance

Light Green – Resolution

Moved by Trustee Della Penna, seconded by Trejo
AYES (6) Della Penna, Trejo, Domke, Forsythe, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

9) New Business

10) [Water Meter Replacement Program](#) presented by Public Works Director Karen Young

Trustee Domke asked about the installation process. **Public Works Director Young** said her staff would go into the house and replace the new one. They'd like to set up appointments and replace the entire unit. **Trustee Domke** asked about responsibility for the damage of any pipes. **Public Works Director Young** said the pipes immediately surrounding the meter are the Village's responsibility. **Trustee Domke** stated that he'd like Public Works to still be informed of the data received. **Public Works Director Young** said that the information will be shared both ways allowing the property owner be their own advocate, but also keeping Public Works in the loop as a second set of eyes. *Due to the leadtime, Public Works Director Young recommended that the Village place the order now.* There was consensus from the board to move forward as directed.

11) [Cook County Health Inspection Service](#) presented by Community Development Manager Caron Bricks, AICP

Mayor Pileski asked if we reached out to other communities to see if an IGA would be feasible. **Community Development Manager Bricks** said that Schaumburg was unable to move forward due to their own staffing. **Trustee Domke** wanted to clarify if this recommendation would cover both Cook and DuPage. **Community Development Manager Bricks** stated that the Village doesn't pay for DuPage county inspections. Rather, the business owners pay for them. There was consensus from the board to move forward as staff has advised.

12) Village Board Public Comment (*Revisited*)

None.

13) Executive Session

There was no Executive Session.

KEY:

Roselle Red – Ordinance

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14) Other Business

- a) **Mayor Pileski** announced that there will be a 3rd Community Forum on Infrastructure on Tuesday, July 18th in the Council Chambers at Village Hall.
- b) **Mayor Pileski** added that Coffee with the Board will be held on August 5th for those that can't make it to the meeting above and/or want to discuss it in a more casual setting.

15) Adjourned Village Board Meeting

Moved by Trustee Trejo, seconded by Trustee Domke
Upon *voice vote*: **MOTION CARRIED** at 7:33 PM.

Submitted on this 24th day of July 2023.

Amanda Hausman, Village Clerk

KEY:

Roselle Red – Ordinance

Light Green – Resolution