

THE MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES  
VILLAGE OF ROSELLE  
JULY 26, 2021  
Meeting Held at Roselle Village Hall  
Council Chambers  
31 S. Prospect  
Roselle, IL. 60172  
Streamed live on You Tube

1. CALL TO ORDER

The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 p.m. by Mayor Pileski.

2. PLEDGE OF ALLEGIANCE – Led by Mayor Pileski.

3. ROLL CALL:

Upon Roll Call the following answered: Mayor Pileski, Trustees Berkshire, Della Penna, Lenisa, Piorkowski and Trejo.

ABSENT: Domke

OTHERS PRESENT: Village Administrator Jason Bielawski, Village Attorney Jim Knippen, Finance Director Tom Dahl, Village Planner/Zoning Administrator Caron Bricks, Fire Chief Mark Bozik, Police Chief Steve Herron, Public Works Director Karen Young, Management Analyst Brian Joanis and Village Deputy Clerk Karen Schulz.

4. PRESENTATION OF PREPARED AGENDA

**Motion** by Trustee Trejo, second by Trustee Lenisa, to Approve the Prepared Agenda as presented.

Upon voice vote: **MOTION CARRIED.**

5. CITIZEN COMMENTS/QUESTIONS –

Received from anonymous resident.

What is the current status of the Train Horn Quiet Zone Project?

*There have been ongoing conversations to establish a Train Horn Quiet Zone. Prior to the COVID Pandemic, there was conversation with the Federal Railroad Administration that stated, they do not have jurisdiction for establishing a Quiet Zone. The direction was given to work with the IL Commerce Commission. The ICC told the Village that we would need to reach out to METRA. Attempts were made to reach out to METRA, and correspondence began in the middle of the Pandemic. Recently there was correspondence received from METRA, stating that the ICC has jurisdiction of the sounding of the train horns and that the Village would need to work with ICC. The Village is now working with our engineering consultant to design a potential 24 hour Quiet Zone, to be submitted to the ICC. After that design is created, an update will be provided.*

Terri Erickson – wanted to provide his gratitude for the response he received from administration in providing answers to his previously noted public safety concerns.

6. OFFICIALS AND STAFF REPORTS

6A. MAYOR – No Report

6B. VILLAGE TRUSTEES – No Report

6C. VILLAGE CLERK – No Report

6D. VILLAGE ATTORNEY – No Report

6E. VILLAGE ADMINISTRATOR – Announced the retirement of Karen Schulz.

7. UNFINISHED BUSINESS

8. **CONSENT AGENDA**

8A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF JULY 12, 2021.

8B. ADOPT RESOLUTION 2021-2418 AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO AN AGREEMENT BETWEEN THE VILLAGE OF ROSELLE AND THE *DUPAGE RIVER SALT CREEK WORKGROUP* REGARDING PARTICIPATION IN THE SPECIAL CONDITION WORK PLAN EXTENSION.

**Motion** by Trustee Trejo, second by Trustee Lenisa, to Approve the Consent Agenda.

ROLL CALL:

AYES: Trejo, Lenisa, Della Penna, Piorkowski, Berkshire

NAYS: None

ABSENT: Domke

**MOTION CARRIED.**

**REGULAR AGENDA**

9. COMMUNITY DEVELOPMENT – Trustee Bruce Berkshire

9A. PUBLIC HEARING FOR THE ANNEXATION OF 556 LINCOLN ST.

**Motion** by Trustee Berkshire, second by Trustee Trejo, to Open the Public Hearing at 7:10 p.m.

ROLL CALL:

AYES: Berkshire, Trejo, Piorkowski, Lenisa, Della Penna

NAYS: None

ABSENT: Domke

**MOTION CARRIED.**

The Public notice was published in the Daily Herald Classified section on July 9, 2021.

**DISCUSSION:**

Following the feedback received by staff from the Board at the July 12th meeting, Public Works provided an updated cost estimate based on true costs for installing a sidewalk.

As the installation has become more complex, the estimated costs have increased. The cost to install the sidewalk would be \$12,612.60 which includes a 10% contingency. This estimate was based on known costs from 2021 projects. Public Works is recommending a consultant be hired to design the sidewalk installation, which they estimate at a cost of \$3,000. The total cost for the sidewalk would be \$15,612.60. The Board directed staff to charge the property owner \$4,892, with a previously assumed amount of \$7,413 for the total cost of installing the sidewalk. The updated estimate is approximately a 40% increase than originally presented.

**Trustee Berkshire** stated he is not prepared to make an amendment to the sidewalk requirements but understands the increased costs need to be discussed. The full scope of the project was not fully understood at the time it was originally presented, so he would like to discuss what the alternative options are to assure the sidewalk is completed. The costs need to be fair to the current owner and consistent with what was previously discussed. Because of the increase estimate there will need to be something worked out so that it is fair for everyone. He would like to defer a decision to a future meeting.

**Mayor Pileski** asked if there were any deadline requirements that needed to be met if the Public Hearing were to be continued to a future Board Meeting date? *Village Attorney answered, No.*

**Trustee Trejo** asked if any drainage improvements were part of the parkway costs? *There are separate issues and costs that need to be addressed before the sidewalk can be installed.* He also would like the project to be fair and consistent with what the amounts that were previously discussed.

**Mayor Pileski** is suggesting that a new program be created to offer an incentive for annexing homeowners that will benefit from an improvement to their property. The sidewalk policy should remain the same. The creation of a new program should be part a future planning meeting.

All trustees agreed that the terms of this annexation need to be reviewed, due to the increased sidewalk expenses associated with the 556 Lincoln St. Annexation, and that the fair amount to all parties should be decided on. The Public Hearing will be continued to the August 9, 2021 Board meeting to review the increased costs.

**Motion** by Trustee Berkshire, second by Piorkowski, to Continue the Public Hearing to the August 9 Board Meeting.

ROLL CALL:

AYES: Berkshire, Piorkowski, Trejo, Della Penna, Lensia

NAYS: None

ABSENT: Domke

**MOTION CARRIED.**

- 9B. PASS ORDINANCE AUTHORIZING EXECUTION OF AN ANNEXATION AGREEMENT FOR 556 LINCOLN STREET.  
Continued to August 9, 2021 Board Meeting.
- 9C. PASS ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF ROSELLE DUPAGE AND COOK COUNTIES, ILLINOIS AND ESTABLISHING R-2A SINGLE FAMILY RESIDENCE DISTRICT ZONING AND AMENDING THE ZONING MAP.  
Continued to August 9, 2021 Board Meeting.
10. ADMINISTRATION – Trustee Thomas Piorkowski  
No Report
11. FIRE – Trustee Lee Trejo  
No Report
12. POLICE – Trustee Tom Della Penna  
No Report
13. PUBLIC WORKS –Trustee Wayne Domke  
No Report
14. FINANCE – Trustee Cheryl Lenisa
- 14A. ACCOUNTS PAYABLE  
**Motion** by Trustee Lenisa, second by Trustee Trejo, to Approve the Accounts Payable List for July 26, 2021 in the amount of \$1,642,377.91 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.  
ROLL CALL:  
AYES: Lenisa, Trejo, Berkshire, Della Penna, Piorkowski  
NAYS: None  
ABSENT: Domke  
**MOTION CARRIED.**
15. **NEW BUSINESS**
- 15A. VILLAGE BOARD PUBLIC COMMENT

**Trustee Wayne Domke** - Realizing a majority of respondents desired, in the non-binding referendum the sale marijuana businesses, it will probably be approved by the Board at some point in the near future. I just have a few reasons why I give another viewpoint.

- A very small voter turnout isn't a true indicator of the Village. Maybe a larger turnout would have led to the same result, but we will never know.
- Having only one P&Z Meeting to discuss the topic and then throwing this up for a Board vote is in my opinion not enough to allow for a full analysis.
- We have no information on what our present businesses in town think about marijuana being sold. Would it be possible to add their voices to our data collection?
- Once the genie is out of the bottle (approval), we would have a tough time reversing our decision. One way legislation such as this should be done after full research.
- Finally, the Board will be responsible for this down the road. Make sure you realize this.

16. CANNABIS AMENDMENTS – Caron Bricks, Village Planner; Brian Joanis, Management Analyst

Provide direction to staff regarding the necessary amendments to the Village Code regarding Cannabis Business Establishments within the Village of Roselle.

The Staff and Planning & Zoning Committee recommendation are in categories:

- Dispensary
- On-site Consumption
- Other Cannabis Business Establishments, described as: (Transportation, Infusing, Cultivation Center, Craft Grower and Processing)

**Trustee Berkshire** would supports a dispensary as a permitted use and asks that staff create a checklist to be reviewed by the board.

It was agreed by the board, that there would be no On-Site Consumption, and no Dispensary Establishments in B-3 Districts. The issuing of a Special Use be a requirement, that the proposed uses must meet the Village off-street parking requirements, and that a security plan be reviewed and approved by the Roselle Police Department.

**Trustee Piorkowski** Can Cultivation Center Special Uses become a farmland assessment for tax purposes? *No*

It was agreed by all the board members to go with the staff recommendations for Other Cannabis Establishments.

Staff had no recommendations regarding hours of operation because it appears to be self-regulated. Information was provided from dispensaries in other communities for

hours of operation that had a range of 8 AM thru 10 PM. *Police Chief Herron recommended to follow the hours for liquor license establishments within Roselle.*

The Board agreed with the staff recommendations to have a tax amount of 3%, and the hours of operation to be the same as the current liquor code.

All the Trustees thanked staff for all the work that was completed to put together the information for review.

17. JUNE TREASURER'S REPORT AND FY 2021 MID-YEAR BUDGET REVIEW – Jason Bielawski, Village Administrator; Tim Dahl, Finance Director

The Village Board received an update on the FY 2021 Budget. Staff is looking for direction on recommendations for FY 2021 budget modifications.

The Board was in agreement with staff recommendations.

18. OTHER BUSINESS – None

19. EXECUTIVE SESSION - None

20. ADJOURN VILLAGE BOARD MEETING

**Motion** by Trustee Trejo, second by Trustee Della Penna, to Adjourn the Village Board Meeting at 8:09 p.m.

Upon voice vote: **MOTION CARRIED.**

Submitted on this 9th day of August, 2021.

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Karen R. Schulz, Village Deputy Clerk