

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE
AUGUST 9, 2021
Meeting Held at Roselle Village Hall
Council Chambers
31 S. Prospect
Roselle, IL. 60172
Streamed live on You Tube

1. CALL TO ORDER
The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:20 p.m. by Mayor Pileski. (Delayed start due to severe weather).
2. PLEDGE OF ALLEGIANCE – Led by Mayor Pileski.
3. ROLL CALL:
Upon Roll Call the following answered: Mayor Pileski, Trustees Della Penna, Lenisa, Piorkowski and Trejo.
ABSENT: Trustees Berkshire and Domke

OTHERS PRESENT: Village Administrator Jason Bielawski, Assistant Village Administrator Brian Joanis, Village Attorney Sarah Kallas, Finance Director Tom Dahl, Fire Chief Mark Bozik, Police Chief Steve Herron, Public Works Director Karen Young, Assistant Public Works Director Kristin Mehl, and Village Clerk Patty Burns.
4. PRESENTATION OF PREPARED AGENDA
Agenda amended to reflect that Item 9A should read: “Continuation of the Public Hearing for the annexation of 556 Lincoln Street”.
Motion by Trustee Della Penna, second by Trustee Trejo, to Approve the Prepared Agenda as amended.
Upon voice vote: **MOTION CARRIED.**
5. CITIZEN COMMENTS/QUESTIONS - None
6. OFFICIALS AND STAFF REPORTS

6A. MAYOR
 - 6A1. Reappoint Diana Eckert to Zoning Board of Appeals for a term to end July 31, 2026 with the concurrence of the Board of Trustees.
Motion by Trustee Trejo, second by Trustee Lenisa to Approve Item 6A1.
Upon voice vote: **MOTION CARRIED.**

6A2. Reappoint Beth Keller Stein to Planning and Zoning Commission for a term to end January 1, 2023 with the concurrence of the Board of Trustees.

Motion by Trustee Trejo, second by Trustee Lenisa to Approve Item 6A1.

Upon voice vote: **MOTION CARRIED.**

- 6B. VILLAGE TRUSTEES – No Report
- 6C. VILLAGE CLERK – No Report
- 6D. VILLAGE ATTORNEY – No Report
- 6E. VILLAGE ADMINISTRATOR – No Report
- 6F. CHAMBER of COMMERCE LIAISON – No Report
- 6G. TREASURER’S REPORT – No Report

Trustee Domke joined the meeting at 7:25 p.m.

7. UNFINISHED BUSINESS - None

8. **CONSENT AGENDA**

- A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF JULY 26, 2021.
- B. AUTHORIZE THE VILLAGE ADMINISTRATOR TO APPROVE THE PURCHASE OF A BACKUP AND DATA RECOVERY SOLUTION FOR THE VILLAGE’S INFORMATION TECHNOLOGY NETWORK IN THE AMOUNT OF \$48,567.10 FROM CDW-G.
- C. ADOPT RESOLUTION 2021-2419 AUTHORIZING THE MAYOR TO SIGN AND DIRECTING THE VILLAGE CLERK TO ATTEST TO AN “AMENDED PURCHASE AND SALE AGREEMENT FOR REAL ESTATE AND DEDICATION OF A PERMANENT EASEMENT” BETWEEN THE VILLAGE OF ROSELLE AND *JEA NORTHPOINT, LLC*.
- D. ADOPT RESOLUTION 2021-2420 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR THE 2021 PARKWAY TREE PLANTING PROJECT BETWEEN THE VILLAGE OF ROSELLE AND *THE FIELDS ON CATON FARM* IN THE AMOUNT OF \$24,495.00.

Motion by Trustee Lenisa, second by Trustee Trejo, to Approve the Consent Agenda.

ROLL CALL:

YES: Lenisa, Trejo, Domke, Piorkowski, Della Penna

NAYS: None

ABSENT: Berkshire
MOTION CARRIED.

REGULAR AGENDA

9. COMMUNITY DEVELOPMENT – Trustee Trejo for Trustee Berkshire

9A. CONTINUE THE PUBLIC HEARING FOR THE ANNEXATION OF 556 LINCOLN STREET.

Motion by Trustee Trejo, second by Trustee Della Penna, to Continue the Public Hearing

ROLL CALL:

AYES: Trejo, Della Penna, Piorkowski, Lenisa, Domke

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

Staff provided updated information related to staffs review of the work needed to install the sidewalk at this address. The cost to install the sidewalk, redo the apron, culvert repairs and restoration now are more than \$12,000.00.

Trustee Lenisa is concerned about the big jump from the \$5000 quoted at the last meeting. This is not fair to the petitioner. Amending the ordinance should be considered.

Trustee Trejo stated that this process needs to be fair to all and consistent to all.

Mayor Pileski suggested that the hearing be continued again so that staff can look at either amending the ordinance or creating policy for these types of situations. It was also suggested that the petitioner be given a 1-year time frame to comply.

The petitioner was asked to get their own quotes for the sidewalk and associated work, as they may get a better price since their quote would not need to include prevailing wages, which the Village must comply with.

Bruce Berkshire, as a resident, commented that he feels that this new information is quite unfair for the petitioner and that the Village should have their policy in place before subjecting residents to this process.

Motion by Trustee Trejo, second by Trustee Della Penna, to Continue the hearing to September 27, 2021.

ROLL CALL:

AYES: Trejo, Della Penna, Domke, Lenisa, Piorkowski

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

Staff was directed to work with the attorney to create a policy that addresses this situation or amend the ordinance, whichever is deemed best, for review and approval prior to the September 27, 2021 continued public hearing.

Trustee Berkshire joined the meeting at 8:10 p.m.

- 9B. PASS AN ORDINANCE AUTHORIZING EXECUTION OF AN ANNEXATION AGREEMENT FOR 556 LINCOLN STREET.
Continued to September 27, 2021 Board Meeting.
- 9C. PASS AN ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF ROSELLE DUPAGE AND COOK COUNTIES, ILLINOIS AND ESTABLISHING R-2A SINGLE FAMILY RESIDENCE DISTRICT ZONING AND AMENDING THE ZONING MAP.
Continued to September 27, 2021 Board Meeting.
10. ADMINISTRATION – Trustee Thomas Piorkowski
No Report
11. FIRE – Trustee Lee Trejo
No Report
12. POLICE – Trustee Tom Della Penna
No Report
13. PUBLIC WORKS –Trustee Wayne Domke
No Report
14. FINANCE – Trustee Cheryl Lenisa
- 14A. ACCOUNTS PAYABLE
Motion by Trustee Lenisa, second by Trustee Trejo, to Approve the Accounts Payable List for August 9, 2021 in the amount of \$871,962.27 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.
ROLL CALL:
AYES: Lenisa, Trejo, Berkshire, Piorkowski, Della Penna
NAYS: None
ABSTAIN: Domke
ABSENT: None
MOTION CARRIED.
15. **NEW BUSINESS**
16. CITIZEN COMMENTS - None
17. TIF #4 BUDGET AMENDMENT

Following approval of the economic development incentive program for the Village's three TIF Districts, the Village Board authorized a budget of \$50,000 per TIF for grants.

As a result of marketing the program towards businesses and property owners, staff has received a great deal of interest, particularly within the East Irving Park Road TIF District. It is anticipated that the project potential for FY2021 will exceed the \$50,000 budget within this TIF. As of this date, a single grant has been awarded in the amount of \$6,145.50. However, staff is working with four (4) business and property owners with the potential to reach \$130,000 in grant funding. This amount represents total reimbursable costs, which is 50% of the total eligible project improvement costs.

The purpose of the Village's TIF Incentive Program is to leverage private investment to improve business potential and physical appearance of property. As a result of the success achieved through marketing, staff recommends that the Village increases the amount of available grant funding by \$80,000 within the East Irving Park Road TIF to ensure the momentum of private investment remains strong, especially during the current recovering economic climate.

Staff was directed to proceed.

18. 2017 FDA FOOD CODE

The Village performs plan reviews, new/periodic inspections and responds to public concerns for all food service, retail food stores, or food vending operations in the Cook County portion of the Village. In addition, the Village completes grease trap inspections for food service establishments located in both the Cook County and DuPage County portions of the Village pursuant to Village Code. All other health services for food establishments located in DuPage County are administered by the DuPage County Health Department.

The 2017 Food and Drug Administration's (FDA) Food Code provides a model, much like the Village building codes, for local jurisdictions to better address the safety and protection of food offered at local retail and in food service establishments. The 2017 FDA Food Code is the most recent version and Illinois is one of 15 states that have formally adopted the code. Currently, any new updates regarding food safety and protection standards would require local code amendments. Adopting the FDA Food Code will include any future amendments to the code automatically.

Staff recommends the Board formally adopt the 2017 FDA Food Code to:

- Join a uniformed approach for administering the most up-to-date and efficient food safety and protection regulations
- Provide a clear enforcement mechanism as outlined in the FDA Food Code
- Match inspectional services with the highest food safety standards

- Create efficiencies for future code updates that may impact standard or local administration of services

If the Board concurs with staff's recommendation an ordinance will be drafted and presented at the next Village Board meeting. The process would also include repealing sections of the Village Code of Ordinances which contradict or overlap with the FDA Food Code.

Staff directed to proceed as recommended.

19. OTHER BUSINESS - None

20. EXECUTIVE SESSION - None

21. ADJOURN VILLAGE BOARD MEETING

Motion by Trustee Trejo, second by Trustee Domke, to Adjourn the Village Board Meeting at 8:15 p.m.

Upon voice vote: **MOTION CARRIED.**

Submitted on this 23rd day of August, 2021.

Patty Burns, Village Clerk