



THE MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

VILLAGE OF ROSELLE

August 28, 2023

APPROVED 09/11/2023

Meeting Held at Roselle Village Hall

Council Chambers

31 S Prospect St

Roselle, IL 60172

Streamed Live on YouTube

1) Call To Order

The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 PM by Mayor Pileski.

2) Pledge of Allegiance

Led by Mayor Pileski.

3) Roll Call

Present (6)

Mayor Pileski, Trustees Domke, Forsythe, Lenisa, Piorkowski, Trejo.

Absent (1) Trustee Della Penna.

Also Present:

Village Administrator Jason Bielawski, Assistant Village Administrator Brian Joanis, Village Attorney Karl Ottosen, Finance Director Tom Dahl, Police Chief Roberto Barreto, Deputy Police Chief Shawn Kooistra, Fire Chief Mark Bozik, Deputy Fire Chief Timothy Smeltzer, Community Development Manager Caron Bricks, Economic Development Analyst Matthew Galloway, Community Relations Coordinator Emily Glimco, and Deputy Village Clerk Elizabeth Sheffer.

4) Approval of the Agenda

Moved by Trustee Trejo, seconded by Trustee Domke
Upon *voice vote*: **MOTION CARRIED.**

5) Village Board Public Comment

Christine Chanchola Guzman of Roselle wrote in advance of the meeting:

"I was recently informed that Roselle still has an ordinance prohibiting backyard hens, but allows pigeon keeping.

I am requesting a change in the ordinance against owning backyard chickens, to adopting a new ordinance that allows citizens to have a small backyard flock. I would assume most people would not be privy (sic) to allowing roosters however.

I recently became interested in the concept of backyard chickens through community programs in other towns and park districts, and was informed that the Village of Roselle only allows chickens in unincorporated areas, not incorporated. Other towns in the area have begun to adopt permits allowing chickens. Several friends have chickens in those towns, and they verify that they love them and having the freedom to do so.

Many people are interested in keeping them - kids are learning to care for them in schools and farm programs at park districts. Therapists are successfully using chickens for therapy programs. There are a number of reasons chickens are beneficial for residents, whether for eggs, grass fertilizer, compost additive, or as a companion pet.

Contrary to popular belief, hens are not more of a nuisance than a neighbor's cat or dog; they do not attract rodents or predators any more than any other animal or pet kept on a property. And they do not create odor any more than a dog or cat that's not kept cleaned up after. When chickens are properly cared for as for any animal or person, odors and pests are not a problem."

***Mayor Pileski** responded that Planning and Zoning is currently researching the subject of the raising and keeping of chickens. Residents will be updated with any new developments. This will be scheduled for discussion at a future Planning & Zoning Commission meeting before the end of the year.*

Julia Kamysc and **Maya Kerlikowski**, students from Lake Park High School's Earth Club spoke in reference to business recycling on Main Street. They both worked at Juice and Berry on Main Street this summer, and noticed that businesses don't have a recycling program as part of their refuse collection, despite most businesses having room for recycling bins near their garbage containers. It would be helpful to have recycling receptacles on Main Street. The students polled the businesses on Main Street and although they'd be in support of a recycling container, they aren't in support for having to pay for it. They have attempted to get in touch with Flood Brothers to inquire about this but haven't received a response. The students are asking for the board's assistance in getting more information on the possibility of commercial recycling for Main Street businesses.

KEY:

Roselle Red – Ordinance

Light Green – Resolution

Mayor Pileski stated that there is no requirement for businesses to have commercial recycling through our current contract with Flood Brothers. The proposed Petal Porch and Promenade do include having multi-use bins that include recycling along Prospect Street, and hopefully recycling on Main Street is a program that we can roll out as part of that development. The Board will take this under consideration for future policy decisions.

6) Officials and Staff Reports

a) Mayor

- i) **Mayor Pileski** swore in new fire/rescue canine, “Ember”, along with their handler, Roselle Firefighter/Paramedic Jennafir Reidle, as members of the village’s search and rescue team.
- ii) The mayor mentioned that Ember will be present for the Public Safety Open House on September 17, 2023, along with live demonstrations and exciting additions to the public works, police and fire departments.

b) Village Trustees

- i) **Trustee Domke** asked those present and community members to keep 102 year old resident, Ethel Schwolow, in your thoughts while she battles an illness.

c) Village Clerk

No Report.

d) Village Attorney

- i) Karl Ottosen updated the board on several new public acts including those related to paid leave, public safety employee benefits, and Open Meetings Act changes regarding remote attendance.

e) Village Administrator

No Report.

KEY:

Roselle Red – Ordinance

Light Green – Resolution

f) Treasurer's Report

Tom Dahl, Finance Director, presented the July, 2023 Treasurer Report.

7) Unfinished Business

None.

8) Approval of the Consent Agenda

- a) Approved Village Board Minutes of July 24, 2023.
- b) **Adopted Resolution 2023-2677** approving and authorizing the execution of a side letter by and between the Village of Roselle and the International Association of Firefighters Local 4051.
- c) **Adopted Resolution 2023-2678** approving and authorizing the execution of a contract by and between the Village of Roselle and Northern AV Group for the 2023 PCC Sidewalk Trip Hazard Removal Program not to exceed \$50,000.
- d) **Adopted Resolution 2023-2679** approving and authorizing the execution of an agreement by and between the Village of Roselle and Monroe Truck Equipment through the Joint Purchasing Cooperative Sourcewell.

Moved by Trustee Trejo, seconded by Trustee Domke
AYES (5) Trustees Trejo, Domke, Forsythe, Lenisa, Piorkowski
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon roll call: **MOTION CARRIED**

----- *REGULAR AGENDA* -----

9) Community Development (*Trustee Cheryl Lenisa*)

- a) **Opened** the public hearing for the pre-annexation of 6N755 Spring Court, Roselle, Illinois. Notice was published in the Daily Herald on August 9, 2023 and is on file with the Clerk's Office.

Moved by Trustee Lenisa, seconded by Trustee Trejo
AYES (5) Trustees Lenisa, Trejo, Domke, Forsythe, Piorkowski
NAYS (0)
ABSENT (1) Trustee Della Penna

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Upon roll call: **MOTION CARRIED**

There were no questions from the public.
No one spoke in favor of or against the petition.
There were no questions or comments from the Board.

- b) **Closed** the public hearing for the annexation of 6N755 Spring Court, Roselle, Illinois.

Moved by Trustee Lenisa, seconded by Trustee Trejo
AYES (5) Trustees Lenisa, Trejo, Domke, Forsythe, Piorkowski
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon roll call: **MOTION CARRIED**

- c) **Passed Ordinance 2023-4298** approving and authorizing the execution of an annexation agreement for the property commonly referred to as 6N755 Spring Court, Roselle, Illinois.

Moved by Trustee Lenisa, seconded by Trustee Trejo
AYES (5) Trustees Lenisa, Trejo, Domke, Forsythe, Piorkowski
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon roll call: **MOTION CARRIED**

10) Administration (*Trustee Dena Forsythe*)

- a) **Passed Resolution 2023-2680** approving and authorizing the execution of a master services agreement and rider by and between the Village of Roselle and Social Solutions Global, Inc for the purchase of police social worker software in the amount of \$47,116.

Moved by Trustee Forsythe, seconded by Trustee Piorkowski
AYES (5) Trustees Forsythe, Piorkowski, Della Penna, Domke, Trejo
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon roll call: **MOTION CARRIED**

11) Fire (*Trustee Lee Trejo*)

None.

12) Police (*Trustee Wayne Domke*)

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None.

13) Public Works (Trustee Tom Piorkowski)

- a) **Passed Resolution 2023-2681** approving and authorizing the execution of a contract by and between the Village of Roselle and Scanlon Excavating and Concrete Inc. for the 2023 Storm Sewer Improvements Project not to exceed \$235,997.00.

Moved by Trustee Piorkowski, seconded by Trustee Trejo
AYES (5) Trustees Piorkowski, Trejo, Domke, Forsythe, Lenisa
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon roll call: **MOTION CARRIED**

- b) **Passed Resolution 2023-2682** approving and authorizing the Mayor to execute Change Order No. 1 for the Devlin Wastewater Treatment Plant Administration Building Roof Replacement between the Village of Roselle and Garland/DBS, Inc. for the additional work in the amount of \$5,150.00.

Moved by Trustee Piorkowski, seconded by Trustee Trejo
AYES (5) Trustees Piorkowski, Trejo, Domke, Forsythe, Lenisa
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon roll call: **MOTION CARRIED**

- c) **Passed Resolution 2023-2683** approving and authorizing the Mayor to execute an agreement for the Sanitary Sewer Force Main Assessment between the Village of Roselle and RJN Group in the amount of \$224,800.00.

Moved by Trustee Piorkowski, seconded by Trustee Trejo.
AYES (5) Trustees Piorkowski, Trejo, Domke, Forsythe, Lenisa.
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon roll call: **MOTION CARRIED**

14) Finance (Trustee Lee Trejo, as a proxy for Trustee Tom Della Penna, absent)

KEY:

Roselle Red – Ordinance

Light Green – Resolution

- a) **Approved** the Accounts Payable List for August 28, 2023 in the amount of \$1,892,652.52 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

Moved by Trustee Trejo, seconded by Trustee Domke
AYES (5) Trustees Trejo, Domke, Forsythe, Lenisa, Piorkowski
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon *voice vote*: **MOTION CARRIED**

15) New Business

- 16) Village Board to consider staff's recommendation for the Village to enter into a professional services agreement with Sikich LLP for auditing services, presented by Finance Director, Tom Dahl.

The Village has contracted with Baker Tilly LLP to perform the annual audit for the last seven fiscal years and staff was very satisfied with their work. Government Finance Officers' Association (GFOA) best practice recommends that governments enter into multiyear agreements for auditing services of at least five years and undergo a competitive process at the end of the term. The Village extended the Baker Tilly contract two additional years due to the pandemic. In June, the Village solicited Requests for Proposals (RFP) for auditing services for the FY 2023-2027 fiscal years and three auditing firms, Crowe LLP, Sikich LLP and GW & Associates PC, submitted proposals. The submittals were reviewed by staff and the three firms were ranked, with two firms tied for the top ranking. Between the final two firms, Sikich LLP was the lowest price. The Village previously contracted with Sikich for the FY 2000 – FY 2015 audits and the Village was very satisfied with their work. Staff recommends that the Village enter into a professional services agreement with Sikich LLP for a five-year contract subject to annual review. The fee for the FY 2023 audit, paid in FY 2024 is \$31,500 and the fee for the TIF audit reports is \$4,755 split between the three TIF funds. Additional fees for the single audit report are included in their proposal on an as needed basis.

There was consensus from the board that staff move forward as proposed.

17) Village Board Public Comment (Revisited)

None.

18) Other Business

None.

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19) Convened to Executive Session

Pursuant to the requirements of the Illinois Open Meetings Act under Exemptions 5 ILCS 120/2 (c) to discuss **Personnel**.

Moved by Trustee Trejo, seconded by Trustee Domke
AYES (5) Trustees Trejo, Domke, Forsythe, Lenisa, Piorkowski
NAYS (0)
ABSENT (1) Trustee Della Penna
Upon roll call: **MOTION CARRIED** at 7:30 PM

20) Adjourned Village Board Meeting from Executive Session

Moved by Trustee Trejo, seconded by Trustee Domke
Upon *voice vote*: **MOTION CARRIED** at 8:00 PM.

Submitted on this 11th day of September 2023.

Elizabeth Sheffer, Deputy Village Clerk

KEY:

Roselle Red – Ordinance

Light Green – Resolution