



Gayle A. Smolinski *Mayor*
Patty Burns *Village Clerk*

Village of Roselle Website Privacy Policy

Privacy Statement

The Village of Roselle endeavors to manage its websites to protect user privacy. This Statement of Privacy applies to the Village of Roselle website and governs data collection and usage at all Village of Roselle sites and services. This management does not apply to other online or offline sites, products or services or links to the Village's websites. Please read the Village of Roselle Statement of Privacy. The Village of Roselle is a general audience website, intended for users of all ages. Personal information of all users is collected, used and disclosed as described in this Statement of Privacy.

Section 1: Collection of your Personal Information

As an E-commerce website, the Village of Roselle collects personal information, such as your e-mail address, name, home or work address or telephone number. Information collected by the Village of Roselle is used solely for the purpose of billing and shipping your online purchases. The Village's website system does automatically collect non-personal information about individual visits to the website, such as the date, type of browser used, and technical Internet protocol data. The goal of collecting this information is to help make the Village of Roselle website more useful to its visitors – we do not track or record information about individuals and their visits.

The Village of Roselle encourages you to review the privacy statements of websites you choose to link to from the Village of Roselle so that you can understand how those websites collect, use and share your information. The Village is not responsible for the privacy statements, the lack thereof, or other content on websites outside of the Village of Roselle website including those linked to the Villages websites.

Section 2: Use of your Personal Information

The Village of Roselle and its operational service partners collect and use your personal information to process product orders and deliver the products requested. The Village of Roselle will not use personal information to inform you of other products or services available from the Village of Roselle and its affiliates. The Village of Roselle will not contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

The Village of Roselle does not sell, rent or lease its customer lists to third parties. The Village of Roselle will not contact you on behalf of external business partners about a particular offering that may be of interest to you.

The Village occasionally hires other companies to provide limited services on our behalf, such as handling the processing and delivery of mailings, providing customer support, processing transactions, or performing statistical analysis of our services. We will only provide those companies the personal information they need to deliver the service. They are required to maintain the confidentiality of your information and are prohibited from using that information for any other purpose.

The Village of Roselle does not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

The Village of Roselle may access and/or disclose your personal information if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on the Village of Roselle or the site; (b) protect and defend the rights or property of the Village of Roselle, including its website; or (c) act under exigent circumstances to protect the personal safety of users of the Village of Roselle or the public.

Personal information collected on this site may be stored and processed in the United States or any other country in which the Village of Roselle or its affiliates, subsidiaries or agents maintain facilities, and by using this site, you consent to any such transfer of information outside of your country. The Village of Roselle abides by the safe harbor framework as set forth by the U.S. Department of Commerce regarding the collection, use, and retention of data from the European Union.

Section 3: Control your Personal Information

The Village of Roselle offers its customers choices for the collection, use and sharing of personal information. You may notify us of your preferences by emailing financedept@roselle.il.us. Please be sure to provide complete account information so we can identify you in our records.

You may also stop the delivery of future promotional e-mail from the Village of Roselle by responding directly to any email you receive with a request to remove you from the mailing list

Section 4: Security of your Personal Information

The Village of Roselle is committed to protecting the security of your personal information. We use a variety of security technologies and procedures to help protect your personal information from unauthorized access, use, or disclosure. For example, we store the personal information you provide on computer systems with limited access, and are located in controlled facilities. When we transmit highly confidential information (such as a credit card number) over the

Internet, we protect it through Verisign's Payment Service.

Section 5: Changes to this Statement

The Village of Roselle will occasionally update this Statement of Privacy to reflect company and customer feedback. If there are material changes to this Statement or in how the Village of Roselle will use your personal information, the Village of Roselle will prominently post such changes prior to implementing the change.

The Village of Roselle encourages you to periodically review this Statement to be informed of how the Village of Roselle endeavors to manage its user's information.