



VILLAGE OF ROSELLE, ILLINOIS

DEPUTY CHIEF RECRUITMENT

The Village of Roselle, IL is seeking a dynamic and innovative leader with exceptional interpersonal skills and progressive management experience to serve as Deputy Fire Chief. The current Deputy Chief is retiring after 30+ years of service to the community. The Deputy Fire Chief is an exempt management position reporting directly to the Fire Chief with the concurrence of the Village Administrator. The Deputy Fire Chief may function as the Acting Fire Chief in the Fire Chief's absence. The Department includes administrative staff comprised of the Fire Chief, Deputy Fire Chief, Fire Marshal, EMS Coordinator, Administrative Assistant, and shift personnel consisting of three (3) Battalion Chiefs, three (3) Lieutenants, fifteen (15) full-time firefighter/paramedics, twenty-nine (29) part-time firefighters/EMT's, and three (3) contract firefighter/paramedics.

The Deputy Fire Chief is a 40-hour week position that requires availability seven (7) days a week. Responsibilities include coordinating fire suppression, EMS, training, specialty teams, along with assisting in the overall management of the Department and supervising both short term and long-range implementation of plans approved by the Fire Chief. Strong strategic leadership and communication skills are required as well as labor relations, project management, and budgetary experience. The Deputy Fire Chief directly supervises the Battalion Chiefs and EMS Coordinator. The Roselle Fire Department operates as part of MABAS Division XII and the West Suburban Fire Rescue Alliance (WSFRA). The WSFRA consists of six (6) departments that have adopted common SOG's, trains together multiple times monthly and operates as a functionally consolidated department on the scene of incidents. The Roselle Fire Department also exclusively provides services to the Roselle Fire Protections District. The Roselle Fire Protection District covers portions of unincorporated DuPage and Cook Counties, a portion of the Village of Itasca and a portion of Medinah. The Roselle Fire Department's initial response area is approximately 10 square miles, 35,000 residents and responds to nearly 3,000 calls annually.

ABOUT THE COMMUNITY

Roselle is a classic, welcoming hometown community with contemporary ideals; promoting strong family values, signature business and new growth for generations to come. Rich in history, Roselle first incorporated in 1922 and is now predominantly a residential community with a strong national and international commercial presence. Roselle is the best place to raise a family and grow a business. It starts with strong beginnings at some of the state's best schools and continues with dozens of family-focused events, amazing recreational facilities, a vibrant and culturally rich downtown, and beautifully designed neighborhoods. Easy access to transportation makes Roselle an ideal place to live and work. Metra's Milwaukee District/West Line runs daily between Elgin and Chicago's Union Station. With immediate access to I-390 and a short drive to major interstates and O'Hare International Airport, Roselle is accessible to all points going north, south, east and west.



Minimum Eligibility

- Ten (10) years of firefighting experience.
- Five (5) years of supervisory fire officer experience at a level that has afforded the opportunity to become familiar with all phases of fire department operations.
- Ability to wear Department self-contained breathing apparatus and maintain compliance with respiratory requirements.
- Illinois State Certified Fire Officer II or Advanced Fire Officer.
- Illinois EMT-B Certification.
- Bachelor's degree from an accredited college or university.

Additional Desired Qualifications

- Bachelor's degree in Fire Administration, Public Administration or related field from an accredited college or university.
- Licensed Paramedic in the State of Illinois or experience as a paramedic.
- Command experience in multi-company emergency incidents.
- Graduate of the National Fire Academy Executive Fire Officer program or Chief Fire Officer designation.

Residency

The Deputy Chief is expected to respond back to structure fires and other significant incidents within Roselle and the West Suburban Fire Rescue Alliance (WSFRA). The successful candidate will be expected to reside within a reasonable distance from the Village that allows for a timely response to incidents and as agreed upon between the Village and the successful candidate.

Salary Range:

Compensation and Benefits:

The starting salary is \$95,460-\$146,229 DOQ with a comprehensive benefits package. Candidates are to submit a completed employment application, resume and cover letter on the Villages on-line application portal, <https://www.roselle.il.us/119/Job-Opportunities>.

Questions should be addressed to the attention of Chief Mark Bozik, Roselle Fire Department, 100 East Maple Avenue, Roselle, Illinois 60172. Tel: (630) 671-2843 or mbozik@roselle.il.us The Village of Roselle is an Equal Opportunity Employer.

Applications are due no later than 4 p.m. August 19, 2022.